



Promoting Active Communities Award Application

Michigan's Promoting Active Communities (PAC) assessment and award application is available for online completion and submission at www.mihealthtools.org/communities. To be considered for the PAC award, the application must be completed and submitted online. However, communities may find this print version of the application useful for previewing the assessment before they register or for collecting data, which can then be transferred to the online application.

This print version includes all the PAC assessment questions and is similar but not identical to the online version. When you complete the questions online, the computer provides assistance. For example, the online assessment displays relevant questions based on your previous answers automatically, performs all calculations for you, checks to make sure all questions are answered, and checks for inconsistent or illogical information. Community population and geographic information is also provided with the online version along with links to numerous online resources to assist your community in completing the assessment and obtaining ideas for ways to make your community more conducive to active living. Additionally, scorecards are provided on the online application; each time you enter data and save, the scorecard is updated.

Please note the following on this print version:

- Instructions for skipping/answering questions and calculation instructions are provided in red. (These functions are performed automatically with the online version.)
- Terms that you can find in the Promoting Active Communities glossary located at the PAC website are in **bold face** in the print version. In the online version, these appear in bold blue letters throughout the application. All you need to do is click on the word and the definition will appear.
- Icons in the print version represent links to the ***Design Guidelines for Active Michigan Communities***  and Promoting Active Communities Resource Guide . In the online version, these links are active. When you click, the link will take you to the Design Guidelines or Resource Guide where you can learn more about the topic referenced in the question, section or subsection.

All Michigan communities are eligible to apply for the Promoting Active Communities award. Communities that achieve an award are recognized at an annual event. Look at the PAC website Frequently Asked Questions for this year's award application deadline (www.mihealthtools.org/communities/default.asp?tab=faqs).

For more information, please visit the Promoting Active Communities website at www.mihealthtools.org/communities. Or contact Sarah Panken at slpanken@michiganfitness.org or 517-908-3822.

SECTION 2: ORDINANCES, ZONING AND CODES




Active Living principles can be reflected in a community's ordinances, zoning, and codes. Take a look at your local government **ordinances** or **codebook** to answer the questions in Section 2. Your city or township manager or city planner should be able to help you locate and interpret these documents.

Questions with a (CSI), (CSP), or (CSP&I) notation at the end are included in the Complete Streets Score.

Note: If you have questions about any aspect of the assessment, please contact Sarah Panken (via email at slpanken@michiganfitness.org or via phone at 517-908-3822).

Learn more! Follow the  and  links.

Zoning

2.1 Do your community's zoning regulations allow **mixed land use**, at least in some areas? This means that retail establishments, residential uses, and community services can be side by side, in close proximity, or within the same building. 

- Yes (Your ordinance allows this in at least some areas)
- No (Your ordinance does not allow this in any areas)

2.2 Do your community's zoning regulations allow **cluster zoning**? This means developers can design neighborhoods that group houses closer together as long as a portion of the proposed development area is preserved as open space.

- Yes
- No

2.3 Do your community's zoning regulations allow **planned unit development (PUD)** (also called planned residential development) *and* does your community use PUDs to promote active living?



- Yes
- No

2.4 Has your community adopted a **form-based code or smart code**? 

- Yes
- No

2.5 Has your community adopted provisions enabling **traditional neighborhood developments (TND)**? Provisions could be revisions or a new chapter within your existing zoning ordinance, or adoption of a stand-alone ordinance enabling TND or **New Urbanist** neighborhoods.

- Yes
- No

2.6 Do your community's zoning regulations require that new commercial or residential developments limit the number of driveways that open onto major streets and roads? This is known as "**access management**."  
(CSP)

- Yes
- No

2.7 In your **lowest density residential zone**, the maximum number of dwelling units that may be developed as a **permitted use** is:

DG

- Less than 1 dwelling unit per acre
- 1 dwelling unit per acre
- 2-4 dwelling units per acre
- 5-8 dwelling units per acre
- 9-13 dwelling units per acre
- Over 13 dwelling units per acre

2.8 In your **highest density residential zone**, the maximum number of dwelling units that may be developed as a **permitted use** is:

- 2-4 dwelling units per acre
- 5-8 dwelling units per acre
- 8-15 dwelling units per acre
- 16-24 dwelling units per acre
- 25-59 dwelling units per acre
- Over 60 dwelling units per acre

2.9 In your **highest density residential zone**, the minimum number of off-street parking spaces required is:

DG

- 0 (off street parking is not required)
- 0.5 per dwelling unit
- 1 per dwelling unit
- 2 per dwelling unit
- 2.5 per dwelling unit
- 3 per dwelling unit

2.10 In your **lowest density residential zone**, the minimum front yard **setback** allowed is:

- More than 25 feet
- 21 -25 feet
- 16-20 feet
- 11-15 feet
- 10 feet or less
- Your community does not have this type of ordinance


2.11 Do your community's zoning regulations allow the development of neighborhood-oriented commercial businesses, such as coffee shops, corner groceries, daycare centers, or laundromats in all residential zones as a **permitted** or **conditional use**?

- Yes
- No

2.12 Do your community's zoning regulations allow **zero lot line development** in **commercial** or **mixed use** zones?

- Yes
- No

Sidewalks

2.13 Do your community's zoning regulations require sidewalks to be built for each of the following types of development: 

	Yes	No
a. Street infrastructure enhancements (CSP&I)	<input type="radio"/>	<input type="radio"/>
b. Residential new development (CSP&I)	<input type="radio"/>	<input type="radio"/>
c. Residential redevelopment (CSP&I)	<input type="radio"/>	<input type="radio"/>
d. Commercial new development (CSP&I)	<input type="radio"/>	<input type="radio"/>
e. Commercial redevelopment (CSP&I)	<input type="radio"/>	<input type="radio"/>

If yes to 2.13a, answer the following question

2.13a.1 For street infrastructure enhancements, are the following sidewalk features required:

	Yes	No
a. Sidewalks must be 5 feet wide or wider	<input type="radio"/>	<input type="radio"/>
b. Sidewalks must be on both sides of the street	<input type="radio"/>	<input type="radio"/>
c. There must be a buffer zone between the sidewalk and traffic on the street. (This can include on-street parking)	<input type="radio"/>	<input type="radio"/>

If yes to 2.13b, answer the following question

2.13b.1 For residential new development, are the following sidewalk features required:

	Yes	No
a. Sidewalks must be 5 feet wide or wider	<input type="radio"/>	<input type="radio"/>
b. Sidewalks must be on both sides of the street	<input type="radio"/>	<input type="radio"/>
c. There must be a buffer zone between the sidewalk and traffic on the street. (This can include on-street parking)	<input type="radio"/>	<input type="radio"/>

If yes to 2.13c, answer the following question

2.13c.1 For residential redevelopment, are the following sidewalk features required:

	Yes	No
a. Sidewalks must be 5 feet wide or wider	<input type="radio"/>	<input type="radio"/>
b. Sidewalks must be on both sides of the street	<input type="radio"/>	<input type="radio"/>
c. There must be a buffer zone between the sidewalk and traffic on the street. (This can include on-street parking)	<input type="radio"/>	<input type="radio"/>

If yes to 2.13d, answer the following question

2.13d.1 For commercial new development, are the following sidewalk features required:

	Yes	No
a. Sidewalks must be 5 feet wide or wider	<input type="radio"/>	<input type="radio"/>
b. Sidewalks must be on both sides of the street	<input type="radio"/>	<input type="radio"/>
c. There must be a buffer zone between the sidewalk and traffic on the street. (This can include on-street parking)	<input type="radio"/>	<input type="radio"/>

If yes to 2.13e, answer the following question

2.13e.1 For commercial redevelopment, are the following sidewalk features required:

	Yes	No
a. Sidewalks must be 5 feet wide or wider	<input type="radio"/>	<input type="radio"/>
b. Sidewalks must be on both sides of the street	<input type="radio"/>	<input type="radio"/>
c. There must be a buffer zone between the sidewalk and traffic on the street. (This can include on-street parking)	<input type="radio"/>	<input type="radio"/>

2.14 Is sidewalk furniture, such as newspaper vending machines, advertising signs, benches, flags, or construction signs, required to be out of the path of pedestrians?

- Yes
- No
- Not applicable; Your community does not have sidewalks

Street Trees DG

2.15 Do your community's zoning regulations or other local ordinances (e.g., tree ordinances) require planting street trees at planned intervals along the **buffer zone/planting strip**:

	Yes	No
a. For new developments	<input type="radio"/>	<input type="radio"/>
b. For redevelopments	<input type="radio"/>	<input type="radio"/>

Redevelopment DG

2.16 Does your community encourage **infill development** on vacant or underutilized land by offering incentives or financial assistance to interested developers, non-profit organizations, or landowners?

Note: Infill development does not include development of open farmland or other greenspaces.

- Yes
- No
- Not applicable; Your community does not have vacant or underutilized land

Connectivity DG

2.17 Do your community's master plan or subdivision regulations require high **connectivity** by requiring 300-400 foot block lengths for new development?

- Yes
- No

2.18 Do your community's master plan or subdivision regulations require high **connectivity** by requiring a **grid-like street design** for new development?

- Yes
- No

2.19 Do your community's master plan or subdivision regulations require that all newly constructed or redeveloped streets in residential or commercial developments connect to adjacent neighborhoods and community amenities in the following ways:

	In residential areas		In commercial areas	
	Yes	No	Yes	No
a. Via streets	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
b. Via sidewalks or shared-use paths/trails	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Dogs 

2.20. Do your local ordinances or subdivision regulations require dogs to be on leashes or kept in fenced yards at all times, except at dog parks?

- Yes, we have an ordinance and it is enforced
- Yes, we have an ordinance but it is not enforced
- No, we do not have an ordinance

Crossing Areas 

2.21 Do your local ordinances require that there be marked and/or raised cross-walks with additional pedestrian-focused treatments, such as **pedestrian signals, median islands, leading time pedestrian signals**, or visibility enhancements such as **flashing lights**:

	Yes	No	Not Applicable
a. All intersections close to schools (CSP&I)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/> No schools in the community
b. All major intersections (CSP&I)	<input type="radio"/>	<input type="radio"/>	

2.22 Do your local ordinances require the installation of traffic islands or medians on newly built or reconstructed streets wider than 60 feet to provide refuge for pedestrians?

- Yes
- No

Parking Standards 

2.23 For commercial establishments, has your local government unit adopted ordinances that:

	Yes	No
a. Require reduced minimum parking standards (for example, capping the number of parking spaces per square foot of retail space)	<input type="radio"/>	<input type="radio"/>
b. Allow flexible parking arrangements , such as shared parking lots to meet the minimum parking standard	<input type="radio"/>	<input type="radio"/>
c. Require maximum parking standards (for example, fewer parking spaces are allowed per square foot of retail space)	<input type="radio"/>	<input type="radio"/>

2.24 Do your community's zoning regulations allow or require new commercial areas to locate parking behind the building, or on the street, rather than in a parking lot that is located between the street/sidewalk and the building?

- Yes, our ordinances *require* this
- Yes, our ordinances *allow* this
- No, our ordinances do not allow this

2.25 Do your community's zoning regulations require that new commercial areas have designated pedestrian walkways through parking lots?

- Yes
- No

2.26. Do your community's ordinances allow **on-street parking** on neighborhood streets?

- Yes
- No

2.27 Do your community's ordinances require bike parking for new commercial development? **DG** **RG**

- Yes
- No

Access Management

2.28 Has your community developed an **access management** program to improve the safety of your transportation system? **DG** **RG**

- Yes
- No

2.28a. [**answer if yes to 2.28**] Does your access management program specifically identify and prioritize the needs of pedestrians and bicyclists, such as limiting **curb cuts**, reducing left turn movements, building median islands, and/or grouping commercial parking lot entrances? (CSP&I)

- Yes 1
- No 0