



Promoting Active Communities Award Application

Michigan's Promoting Active Communities (PAC) assessment and award application is available for online completion and submission at www.mihealthtools.org/communities. To be considered for the PAC award, the application must be completed and submitted online. However, communities may find this print version of the application useful for previewing the assessment before they register or for collecting data, which can then be transferred to the online application.

This print version includes all the PAC assessment questions and is similar but not identical to the online version. When you complete the questions online, the computer provides assistance. For example, the online assessment displays relevant questions based on your previous answers automatically, performs all calculations for you, checks to make sure all questions are answered, and checks for inconsistent or illogical information. Community population and geographic information is also provided with the online version along with links to numerous online resources to assist your community in completing the assessment and obtaining ideas for ways to make your community more conducive to active living. Additionally, scorecards are provided on the online application; each time you enter data and save, the scorecard is updated.

Please note the following on this print version:

- Instructions for skipping/answering questions and calculation instructions are provided in red. (These functions are performed automatically with the online version.)
- Terms that you can find in the Promoting Active Communities glossary located at the PAC website are in **bold face** in the print version. In the online version, these appear in bold blue letters throughout the application. All you need to do is click on the word and the definition will appear.
- Icons in the print version represent links to the ***Design Guidelines for Active Michigan Communities***  and Promoting Active Communities Resource Guide . In the online version, these links are active. When you click, the link will take you to the Design Guidelines or Resource Guide where you can learn more about the topic referenced in the question, section or subsection.

All Michigan communities are eligible to apply for the Promoting Active Communities award. Communities that achieve an award are recognized at an annual event. Look at the PAC website Frequently Asked Questions for this year's award application deadline (www.mihealthtools.org/communities/default.asp?tab=faqs).



For more information, please visit the Promoting Active Communities website at www.mihealthtools.org/communities. Or contact Sarah Panken at slpanken@michiganfitness.org or 517-908-3822.

SECTION 4: MAINTENANCE

Regular maintenance of pedestrian, cyclist and recreation facilities, such as **sidewalks**, **bike lanes**, and **shared-use paths**, is important to encourage active living. To answer the questions in Section 4, talk to your city engineer, recreation director, public works department, township supervisor, code compliance officer, or city manager.

Questions with a (CSI), (CSP), or (CSP&I) notation at the end are included in the Complete Streets Score.

Note: If you have questions about any aspect of the assessment, please contact Sarah Panken (via email at sjpanken@michiganfitness.org or via phone at 517-908-3822).

Learn more! Follow the  and  links.

4.1. Do your community's ordinances require business owners to keep sidewalks in front of their businesses clear from snow?

- Yes, we have an ordinance and it is enforced
- Yes, we have an ordinance but it is not enforced
- No, we do not have an ordinance
- The community government is responsible for sidewalk snow removal

4.2. Do your community's ordinances require individual homeowners or homeowners associations to keep sidewalks on (or adjacent to) their property clear from snow?

- Yes, we have an ordinance and it is enforced
- Yes, we have an ordinance but it is not enforced
- No, we do not have an ordinance
- The community government is responsible for sidewalk snow removal

4.3. Do your community's ordinances require individual homeowners to fix cracks and make repairs to sidewalks near or in front of their homes?

- Yes, we have an ordinance and it is enforced
- Yes, we have an ordinance but it is not enforced
- No, we do not have an ordinance
- The community government is responsible for sidewalk maintenance and repair

4.4 Does your community's road maintenance program include a schedule that prioritizes:

	Yes	No	Not Applicable
a. Keeping bike routes clear of snow (CSI)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/> No bike routes in community
b. Keeping bike routes clear of leaves and debris through street sweeping (CSI)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/> No bike routes in community
c. Maintaining shared-use paths (This means the surface in good repair, brush vegetation is cut back, trash receptacles are emptied)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/> No shared- use paths in community
d. Keeping shared-use paths clear of snow	<input type="radio"/>	<input type="radio"/>	<input type="radio"/> No shared-use paths in community
e. Ensuring all walking or biking surfaces are kept level, with sewer grates and utility access covers even with surface (CSI)	<input type="radio"/>	<input type="radio"/>	
f. Ensuring all sewer grates are bicycle-friendly. This means the metal surfaces are roughened to prevent skidding, and that bike wheels cannot get caught in the grates (CSI)	<input type="radio"/>	<input type="radio"/>	
g. Ensuring street shoulders, transition areas between streets and bridges, areas around grates and surfaces between streets and gutters are maintained, free of potholes, and safe for bicyclists (CSI)	<input type="radio"/>	<input type="radio"/>	
h. Ensuring street lights are well maintained throughout the community. This means that broken globes are changed in a timely manner	<input type="radio"/>	<input type="radio"/>	<input type="radio"/> No street lights in community
i. Checking pedestrian signals regularly to make sure they are operating (CSI)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/> No pedestrian signals in community
j. Regularly repainting crosswalks (CSI)	<input type="radio"/>	<input type="radio"/>	
k. Regularly repainting bike lane lines (CSI)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/> No bike lanes in community

