

# DISTRICT HEALTH DEPARTMENT NO.2



Alcona County  
 11 Lake St. P.O. Box 218  
 Harrisville, MI 48740  
 Tel: 989-724-6757

Iosco County  
 420 W. Lake Street  
 Tawas City, MI 48764  
 Tel: 989-362-6183

Ogemaw County  
 630 Progress St.  
 West Branch, MI 48661  
 Tel: 989-345-5020

Oscoda County  
 393 S. Mt. Tom Road  
 Mio, MI 48647  
 Tel: 989-826-3970

**DISTRICT HEALTH DEPARTMENT NO. 2**  
**Board of Health Meeting**  
**630 Progress St.**  
**West Branch, MI 48661**  
**Multi Media Room – Lower Level**  
**Monday, February 25, 2019**  
**8:30 AM**  
**(Includes agenda items for January)**

## AGENDA

- **Red Font: Business from the January 28, 2018 BOH meeting**
- **Black Font: Business for the February 25, 2019 BOH meeting**

- I. Welcome/Call to Order/Roll Call
- II. Approval of Agenda
- III. Open to Public
  - Agenda Items
  - Non-Agenda Items
- IV. **Select Board of Health Chairman/Vice Chairman and Appointment of Committee Members for the following Committees: a.) Water Supply Advisory, b) Food Committee Advisory, c) Waste Water Advisory, d.) Finance/Personnel Committee, (historically deferred to full board), e.) Approval of 2019 Board of Health Meeting Schedule**
- V. Presentation: Cindy Scott, Stephenson & Company, P.C.: 2017/2018 Audit Report
- VI. **Approval of December 17, 2018 Board of Health Meeting Minutes**
- VII. **Approval of Expenditures: Total: \$428,914.61**

▪ **December 15 – 31, 2018**

BOH Payables	\$ 92,352.70
Mio Office	\$ 86,187.02
Payroll	\$ 82,868.79
Good Faith Payables	\$ <u>3,183.40</u>

**Total** **\$264,591.91**  
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**Mission Statement:**

District Health Department No. 2 provides leadership in promoting environmental and personal health through health promotion, disease detection, disease prevention, education and regulation.

▪ January 1 – 15, 2019

Payroll Pd 1/4/19	\$142,044.70
Travel	\$ 8,021.96
Good Faith Payables	\$ 14,256.04
 Total	 \$164,322.70
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VIII. Accounts Payables: \$ 74,059.60

- Commissioner O'Farrell authorizes Accounts Payables in order for DHD2 to timely pay bills. (See attachment)

IX. Approval of Expenditures: Total: \$381,033.63

January 16-31, 2019

Payables	\$ 74,325.92
Payroll Pd 1/18	\$ 81,817.94
 Total	 \$ 156,143.86
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February 1-15, 2019

Payroll Pd 2/1/19	\$145,420.09
Travel	\$ 8,551.75
Good Faith Payables	\$ 12,859.86
Payroll Pd 2/15/19	\$ 58,058.07
 Total	 \$ 224,889.77
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Accounts Payables: \$ 78,654.26

X. Departmental Reports/Orientation

- Health Officer/Department Reports - Denise Bryan
- Medical Director – Dr. Hamed

XI. Old Business

XII. New Business

- Chemical Banking Account Signer Adjustments
- DHD2 Continuous Quality Improvement Plan
- ADA Doors for Mio Facility (Health Officer is awaiting a second quote, will up date at meeting).
- DHD2 Environmental Health Fees 2019
- Northland Area Federal Credit Union Banking Account Signers
- MALPH Designation of Board Representation
- Sterile Syringe Exchange Program (SSP) Distribution of Naloxone to Community Members
- Safety Pin-Pulled Whistle Alarms
- Annual Policy/Procedure Review and Approval
- Paid Medical Leave Act Compliance

XIII. Correspondence

XIV. Commissioners Comments

XV. Open to Public

XVI. Adjournment

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