Mission Statement:
District Health Department No. 2 provides leadership in promoting environmental and personal health through health promotion, disease detection, disease prevention, education and regulation.

DISTRICT HEALTH DEPARTMENT NO. 2
Board of Health Meeting
630 Progress St.
West Branch, MI 48661
Multi Media Room – Lower Level
Monday, February 25, 2019
8:30 AM
(Includes agenda items for January)

AGENDA

• Red Font: Business from the January 28, 2018 BOH meeting
• Black Font: Business for the February 25, 2019 BOH meeting

I. Welcome/Call to Order/Roll Call
II. Approval of Agenda
III. Open to Public
   • Agenda Items
   • Non-Agenda Items
IV. Select Board of Health Chairman/Vice Chairman and Appointment of Committee Members for the following Committees: a.) Water Supply Advisory, b) Food Committee Advisory, c) Waste Water Advisory, d.) Finance/Personnel Committee, (historically deferred to full board), e.) Approval of 2019 Board of Health Meeting Schedule
VI. Approval of December 17, 2018 Board of Health Meeting Minutes
VII. Approval of Expenditures: Total: $428,914.61
   ▪ December 15 – 31, 2018
      BOH Payables $ 92,352.70
      Mio Office $ 86,187.02
      Payroll $ 82,868.79
      Good Faith Payables $ 3,183.40
      Total $264,591.91

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- January 1 – 15, 2019
  - Payroll Pd 1/4/19 $142,044.70
  - Travel $8,021.96
  - Good Faith Payables $14,256.04
  - Total $164,322.70

VIII. Accounts Payables: $74,059.60
  - Commissioner O’Farrell authorizes Accounts Payables in order for DHD2 to timely pay bills. (See attachment)

IX. Approval of Expenditures: Total: $381,033.63

  - January 16-31, 2019
    - Payables $74,325.92
    - Payroll Pd 1/18 $81,817.94
    - Total $156,143.86

  - February 1-15, 2019
    - Payroll Pd 2/1/19 $145,420.09
    - Travel $8,551.75
    - Good Faith Payables $12,859.86
    - Payroll Pd 2/15/19 $58,058.07
    - Total $224,889.77

  Accounts Payables: $78,654.26

X. Departmental Reports/Orientation
  - Health Officer/Department Reports - Denise Bryan
  - Medical Director – Dr. Hamed

XI. Old Business

XII. New Business
  - Chemical Banking Account Signer Adjustments
  - DHD2 Continuous Quality Improvement Plan
  - ADA Doors for Mio Facility (Health Officer is awaiting a second quote, will update at meeting).
  - DHD2 Environmental Health Fees 2019
  - Northland Area Federal Credit Union Banking Account Signers
  - MALPH Designation of Board Representation
  - Sterile Syringe Exchange Program (SSP) Distribution of Naloxone to Community Members
  - Safety Pin-Pulled Whistle Alarms
  - Annual Policy/Procedure Review and Approval
  - Paid Medical Leave Act Compliance

XIII. Correspondence

XIV. Commissioners Comments

XV. Open to Public

XVI. Adjournment
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