

DISTRICT HEALTH DEPARTMENT NO. 2
BOARD OF HEALTH MEETING
District Health Department No. 2 – Video Conference
March 25, 2019 8:30 a.m.

ROLL CALL OF BOARD MEMBERS: West Branch: Jay O’Farrell, Terry Dutcher, Ron Vaughn, Craig Scott (Absent), Harrisville: Gary Wnuk, Dan Gauthier (Absent), Mio: Tom McCauley, Chuck Varner (Excused)

STAFF PRESENT: Denise Bryan (Health Officer); Dr. Mark Hamed, via SKYPE (Medical Director); Tim LeForce (Finance Administrator); Cliff Church, (AFSCME Union President)

The meeting was called to order by Jay O’Farrell, Board Chair at 8:30 a.m.

Approval of Agenda

Motion made by Terry Dutcher and seconded by Gary Wnuk to approve the agenda.

All Ayes/Motion Passed

Open to the Public: No comments were made.

Approval of Minutes

Motion made by Terry Dutcher and seconded by Ron Vaughn to accept the minutes from the February 25, 2019 Board of Health meeting.

All Ayes/Motion Passed

Approval of Expenses

Motion made by Terry Dutcher and seconded by Tom McCauley to approve the expenditures of \$386,356.79.

Roll Call: Terry Dutcher: Yes, Tom McCauley: Yes, Jay O’Farrell: Yes, Ron Vaughn: Yes; Gary Wnuk: Yes/Motion Passed

Motion made by Tom McCauley and seconded by Terry Dutcher to approve the accounts payables of \$54,250.08.

Roll Call: Terry Dutcher: Yes, Tom McCauley: Yes, Jay O’Farrell: Yes, Ron Vaughn: Yes; Gary Wnuk: Yes/Motion Passed.

Department Updates

Denise Bryan, Health Officer

Community Health Strategist

- Accreditation Report: very successful review, thanks to all the hard-working staff.
- Follow up PFAS sampling has taken place in the Oscoda Township including residential area around Wurtsmith and the former Oscoda Township Dump Site. Results expected in approximately 30 days.
- COOR ISD PFAS: Crawford, Oscoda, Ogemaw, Roscommon ISD water wells tested positive for PFAS. Round 1 testing was 14 ppt, follow up testing was 17ppt.

Continuous Quality Improvement Initiatives

- Workforce Develop Committee with the Northern Alliance. (\$1,000) Survey staff in April. Update Job Descriptions with Core Public Health Competencies.
- Ethics Policy and Committee being developed.

Financial Updates

- Cash balance as of 3/13/19 - \$1,384,463.61
- Northern Michigan Opioid Response Consortium: Writing for next grant. DHD2 is eligible to be written into the work plan for evaluation/Epi.
- Second MDHHS Opioid grant (\$100,000) DHD2 is applying for this funding.
- Community Health Innovation Region (CHIR): Expanding and seeking grant monies.
- Applied for annual Inland Beach water testing grant from DEQ.

- Notification of Grant Award for \$140,514 has moved to a final legal review from Gilead. The grant is for Clinical partnerships and enhancements of HIV, HCV and HBV screening. This will result in a large expansion of services throughout the DHD2 service area and will be tied to new positions.

Old Business: None

New Business

FY 2018 – 2019 Budget Amendment #2

Motion made by Terry Dutcher and seconded by Ron Vaughn to approve the Amended FY 2018-2019 budget as presented.

Roll Call: Terry Dutcher: Yes; Tom McCauley: Yes; Jay O'Farrell: Yes; Ron Vaughn: Yes; Gary Wnuk: Yes/**Motion Passed**

Purchase of Computer Systems

Motion made by Ron Vaughn and seconded by Tom McCauley to approve the purchase of thirty-two (32) computer systems from Net Source One (our IT vendor).

Roll Call: Terry Dutcher: Yes; Tom McCauley: Yes; Jay O'Farrell: Yes; Ron Vaughn: Yes; Gary Wnuk: Yes/**Motion Passed**

Server Room Cooling System Replacement

Motion made by Terry Dutcher and seconded by Tom McCauley to approve replacing the cooling system for the server room.

Roll Call: Terry Dutcher: Yes; Tom McCauley: Yes; Jay O'Farrell: Yes; Ron Vaughn: Yes; Gary Wnuk: Yes/**Motion Passed**

Paid Sick/Emergent Leave for Part-Time Employees

Motion made by Tom McCauley and seconded by Terry Dutcher to approve the Letter of Understanding with AFSCME regarding new sick/emergency benefit for part-time employees to be in compliance with new legislation effective March 25, 2019.

Roll Call: Terry Dutcher: Yes; Tom McCauley: Yes; Jay O'Farrell: Yes; Ron Vaughn: Yes; Gary Wnuk: No/**Motion Passed**

Renewal of Harrisville Building Lease

Motion made by Gary Wnuk and seconded by Ron Vaughn to approve the renewal of the Harrisville Building Lease with the City of Harrisville for three (3) years. Commission Terry Dutcher commented that he would like to see some improvements to the building, i.e. roof and windows fixed, etc.

Roll Call: Terry Dutcher: Yes; Tom McCauley: Yes; Jay O'Farrell: Yes; Ron Vaughn: Yes; Gary Wnuk: Yes/**Motion Passed**

Proposed PFAS Resolution

Motion made by Terry Dutcher and seconded by Tom McCauley to approve the PFAS Resolution to support advocacy for urgent local, State and Federal response to comprehensively deal with PFAS, an emerging public health crisis. Any add-ons to the resolution can be submitted up to next month's Board of Health meeting.

All Ayes – Gary Wnuk: No/**Motion Passed**

Order of Succession

Motion made by Gary Wnuk and second by Terry Dutcher to approve the updated "COOP 005 Leadership-Order of Succession" for the Health Officer during times of emergency.

All Ayes/**Motion Passed**

Commissions Comments: None

Open to the Public: None

Adjourned

Motion made by Gary Wnuk and seconded by Terry Dutcher to adjourn the meeting at 10:00 a.m.

All Ayes/**Motion Passed**