



# DISTRICT HEALTH DEPARTMENT NO.2

Alcona County

11 Lake St. P.O. Box 218

Harrisville, MI 48740

Tel: 989-724-6757

Iosco County

420 W. Lake Street P.O. Box 98

Tawas City, MI 48764

Tel: 989-362-6183

Ogemaw County

630 Progress St.

West Branch, MI 48661

Tel: 989-345-5020

Oscoda County

393 S. Mt. Tom Road

Mio, MI 48647

Tel: 989-826-3970

## 2019 INSTRUCTIONS TO WASTEWATER APPLICANTS For Residential Wastewater Disposal System and Vacant Land Evaluation

### Completion of Application

Please thoroughly review the application and associated handouts. All the requested information is very important. Please do not leave any areas of the application blank. Use N/A (not applicable) if a section does not apply. Some information (e.g. subdivision, land division approval date) may be obtained from the township assessor, County Register of Deeds office, or the County Equalization office. Complete part A and part B site plan on the reverse side of the application.

### Application Fees

Residential Sewage Disposal System Permit	\$325.00
Tank only	\$125.00
Vacant Land Evaluation, one residential site	\$230.00
Permit Rewrite	\$85.00
Red Tag Fee	\$85.00

### **The applicant is required to:**

1. Excavate a four (4) foot deep hole (e.g. with a posthole digger) in the location of the proposed drain field. It is recommended that the test hole be covered or fenced to prevent access. Mark hole location with a flag and stake so it is readily identifiable. **PLEASE CONTACT THIS OFFICE WHEN THE TEST HOLE(S) IS COMPLETED!**
2. Mark property lines on the site and on the application's Site Plan.
3. Locate all wells on the site and all neighboring wells. If these wells are buried or in a building, they **MUST** be marked with a stake or otherwise positively identified, such as with exact measurements from a reference point.
4. Indicate other important site features (easements, right of ways, and proposed buildings), as specified on the Site Plan.
5. For large or wooded parcels, place flag(s) or other markings at the roadside and regular intervals to help locate the soil boring location.

If pertinent site features have not been identified, another site visit may be necessary, delaying the approval process.

**If the application is approved** for wastewater disposal, the applicant will receive either a Permit to Construct a Sewage Disposal System or a Vacant Land Approval letter detailing the results of the Health Department evaluation.

**If the application is denied** the applicant will be informed in writing. The applicant has the right to appeal the decision as outlined in Chapter VII of the Environmental Health Regulations for District Health Department No. 2 (DHD2). Such petition must be received within thirty (30) days after the order, decision or notice is received by the petitioner.

Information about DHD2 and the Environmental Health Regulations and Environmental Health Fee Schedules may be obtained at: [www.dhd2.org](http://www.dhd2.org)

\*Note: We will, upon request, assist those who are unable to dig a hole on their property for our soil evaluation. However, we will need to make an appointment to know exactly where the proposed septic field will be located.