

District Health Department No. 2  
2020 Environmental Health Fee Schedule  
Effective: February 24<sup>th</sup>, 2020

<b>Fixed Food Service Program</b>			
<b>Food Service Establishment License Fee New/Renewal (For Profit)</b>	<b>State Fee</b>	<b>Local Fee</b>	<b>Total Due</b>
0-49 seating capacity	\$ 30.00	\$ 365.00	\$ 395.00
50-149 seating capacity	\$ 30.00	\$ 455.00	\$ 485.00
150 and over seating capacity	\$ 30.00	\$ 585.00	\$ 615.00
Food Establishments with drive thru <b>ADD</b> to local fee		\$ 75.00	\$ 75.00
Bowling Alleys/Poker Rooms-Gaming Seats pay 50% with regular food service seats paying 100%			
Note: Late filing fee \$50. day one, plus \$5 per calendar day starting day two			
<b>Food Service Establishment License Fee New/Renewal (Non-Profit)</b>	<b>State Fee</b>	<b>Local Fee</b>	<b>Total Due</b>
Any Seating Capacity	\$ 5.00	\$ 285.00	\$ 290.00
Food Establishments with drive thru <b>ADD</b> to local fee		\$ 75.00	\$ 75.00
Note: Late filing fee \$50. day one, plus \$5 per calendar day starting day two			
<b>Temporary Food Service License</b>			
<b>For Profit Temporary Food Service</b>	<b>State Fee</b>	<b>Local Fee</b>	<b>Total Due</b>
Received 5 or more days before event	\$ 9.00	\$ 97.00	\$ 106.00
Received <u>LESS</u> than 5 days before event	\$ 9.00	\$ 117.00	\$ 126.00
<b>Non-Profit Temporary Food Service</b>	<b>State Fee</b>	<b>Local Fee</b>	<b>Total Due</b>
Received 5 or more days before event	\$ 5.00	\$ 70.00	\$ 75.00
Received <u>LESS</u> than 5 days before event	\$ 5.00	\$ 85.00	\$ 90.00
<b>Low Risk for Profit (limit 5 @ one time, must use 5<sup>th</sup> before obtaining more)</b>	<b>State Fee</b>	<b>Local Fee</b>	<b>Total Due</b>
Received 5 or more days before event	\$ 9.00	\$ 41.00	\$ 50.00
Received <u>LESS</u> than 5 days before event	\$ 9.00	\$ 51.00	\$ 60.00
<b>Low Risk Non-Profit (limit 5 @ one time, must use 5<sup>th</sup> before obtaining more)</b>	<b>State Fee</b>	<b>Local Fee</b>	<b>Total Due</b>
Received 5 or more days before event	\$ 5.00	\$ 45.00	\$ 50.00
Received <u>LESS</u> than 5 days before event	\$ 5.00	\$ 55.00	\$ 60.00
<b>Special Transitory Food Units (STFU)</b>			
<b>Special Transitory Food Units</b>	<b>State Fee</b>	<b>Local Fee</b>	<b>Total Due</b>
For Profit	\$ 44.00	\$ 111.00	\$ 155.00
Non-Profit	\$ 5.00	\$ 111.00	\$ 116.00
Veterans (Act 359, P.A. 1921)	\$ 5.00		\$ 5.00
Inspections (2 required per year)		\$ 90.00	\$ 90.00
<b>Other Food Service Licenses</b>			
<b>Other Food Service Licenses</b>	<b>State Fee</b>	<b>Local Fee</b>	<b>Total Due</b>
Mobile	\$ 30.00	\$ 249.00	\$ 279.00
Limited Menu	\$ 30.00	\$ 263.00	\$ 293.00
Commissaries < 5,000 sq. ft	\$ 30.00	\$ 378.00	\$ 408.00
Commissaries > 5,000 sq. ft	\$ 30.00	\$ 490.00	\$ 520.00
<b>Other Food Service Program Fees</b>			
<b>Other Food Service Program Fees</b>	<b>State Fee</b>	<b>Local Fee</b>	<b>Total Due</b>
Starter Kit (for new owner of food establishments)		\$ 40.00	\$ 40.00
Full Plan Review		\$ 495.00	\$ 495.00
Limited Plan Review		\$ 295.00	\$ 295.00
Pre-Opening Inspection		\$ 185.00	\$ 185.00
Follow- Up Inspection (s) each trip		\$ 100.00	\$ 100.00

<b>Sewage Program</b>			
<b>Residential Sewage Program Permit</b>	<b>State Fee</b>	<b>Local Fee</b>	<b>Total Due</b>
Complete System Permit (septic & drainfield) includes privy, Eljen, piranha		\$ 325.00	\$ 325.00
System Tank &/or Pump Tank (lift station)		\$ 125.00	\$ 125.00
Septic Installed without permit		\$ 525.00	\$ 525.00
<b>Commercial Sewage Program Permit</b>	<b>State Fee</b>	<b>Local Fee</b>	<b>Total Due</b>
0-249 gallons per day		\$ 300.00	\$ 300.00
250-999 gallons per day		\$ 375.00	\$ 375.00
1000-1999 gallons per day		\$ 475.00	\$ 475.00
over 2000 gallons (engineered plans & backhoe required)		\$ 550.00	\$ 550.00
Lagoon Inspection		\$ 200.00	\$ 200.00
Septic Installed without permit		\$ 525.00	\$ 525.00
Non-Profit Organizations pay 1/2 fee. They require a 501c3 document or similar written verification *excludes governmental agencies			
<b>Other Sewage Fees</b>			
<b>Other Sewage Fees</b>	<b>State Fee</b>	<b>Local Fee</b>	<b>Total Due</b>
Red Tag Fee (non-approval fee)		\$ 85.00	\$ 85.00
Septic Permit Re-Write Fee		\$ 85.00	\$ 85.00
Permit Transfer to New Owner		\$ 35.00	\$ 35.00
Permit Transfer Requiring Site Visit		\$ 100.00	\$ 100.00
<b>Water Supply Program</b>			
<b>Residential Water Systems</b>	<b>State Fee</b>	<b>Local Fee</b>	<b>Total Due</b>
Permit		\$ 230.00	\$ 230.00
Non-Profit - requires 501c3 document or similar verification		\$ 150.00	\$ 150.00
Additional Visits (other than initial & final)		\$ 85.00	\$ 85.00
Installed without permit		\$ 625.00	\$ 625.00
Note: Permit Fees do not include any water sampling fees. – Owner responsible for all required testing & fees associated			
<b>Public Water Systems</b>	<b>State Fee</b>	<b>Local Fee</b>	<b>Total Due</b>
Type II Permit		\$ 300.00	\$ 300.00
Type III Permit		\$ 250.00	\$ 250.00
Type II installed without a permit		\$ 500.00	\$ 500.00
Type III installed without a permit		\$ 450.00	\$ 450.00
Type II no contact in one (1) working day for repairs		\$ 100.00	\$ 100.00
Routine Level II Assessment (Non DHD2 licensed facilities)		\$ 100.00	\$ 100.00
Routine Level II Assessment (DHD2 licensed facilities)		\$ 50.00	\$ 50.00
Non-Profit Organizations pay 1/2 fee. They require a 501c3 document or similar written verification *excludes governmental agencies			
Note: Permit Fees do not include any water sampling fees. – Owner responsible for all required testing & fees associated			
<b>Water Samples</b>			
<b>Water Samples</b>	<b>State Fee</b>	<b>Local Fee</b>	<b>Total Due</b>
Collection of Water Sample Only (includes shipping only, no lab fees)		\$ 110.00	\$ 110.00
All Type II and Type III, Licensed Food & Campgrounds collected – contractual rates - rate approved by BOH through bidding process.			

<b>Evaluations</b>			
<b>Property Evaluations - Vacant/Raw Land</b>	<b>State Fee</b>	<b>Local Fee</b>	<b>Total Due</b>
On-Site Sewage (one site)		\$ 230.00	\$ 230.00
New Subdivision Site (preliminary)		\$ 290.00	\$ 290.00
New Mobile Home Park Site		\$ 290.00	\$ 290.00
New Campground Site		\$ 290.00	\$ 290.00
Note: The eval fee shall <b>NOT</b> apply toward a septic permit			
<b>Septage Trucks/Land</b>	<b>State Fee</b>	<b>Local Fee</b>	<b>Total Due</b>
Annual Septage Truck Inspection (1st truck)		\$ 100.00	\$ 100.00
Annual Septage Truck Inspection (additional trucks billed per truck)		\$ 80.00	\$ 80.00
<b>Sewage/Water Evals (Mortgage &amp; Private Request)</b>	<b>State Fee</b>	<b>Local Fee</b>	<b>Total Due</b>
Existing Sewage Disposal System & Private Well		\$ 315.00	\$ 315.00
Existing Private Well <i>only</i>		\$ 180.00	\$ 180.00
Existing Sewage Disposal System <i>only</i>		\$ 135.00	\$ 135.00
Additional visits (each)		\$ 85.00	\$ 85.00
Note: The evaluation fee shall <b>NOT</b> apply toward a septic permit			
<b>Cemetery Program</b>			
<b>Cemetery Evaluations</b>	<b>State Fee</b>	<b>Local Fee</b>	<b>Total Due</b>
New Site Evaluation		\$ 100.00	\$ 100.00
Platting		\$ 110.00	\$ 110.00
<b>Land Division Program</b>			
<b>Land Division Program</b>	<b>State Fee</b>	<b>Local Fee</b>	<b>Total Due</b>
1 or 2 Land Divisions (per division)		\$ 280.00	\$ 280.00
3 or more Land Divisions – See subdivision fee			
<b>Subdivisions &amp; Site Condos (backhoe required - NO exceptions)</b>			
<b>Subdivisions &amp; Site Condos</b>	<b>State Fee</b>	<b>Local Fee</b>	<b>Total Due</b>
Preliminary Plat Filing Fee		\$ 500.00	\$ 500.00
Each Lot		\$ 40.00	\$ 40.00
Preparation Penalty		\$ 125.00	\$ 125.00
<b>Department of Health &amp; Human Services Inspection Program</b>			
<b>Children's Camp</b>	<b>State Fee</b>	<b>Local Fee</b>	<b>Total Due</b>
Children's Camp Inspections		\$ 175.00	\$ 175.00
Children's Camp Plan Review		\$ 150.00	\$ 150.00
Note: Late Fee: \$25 after invoice due date, plus \$2 per calendar day until paid			
<b>Family Care Home, AFC Group Home/Congregate Facility (Partial Inspection - Part A)</b>	<b>State Fee</b>	<b>Local Fee</b>	<b>Total Due</b>
If facility is on private well & sewage disposal		\$ 304.00	\$ 304.00
if facility is on private well <i>only</i> *		\$ 174.00	\$ 174.00
if facility has private sewage disposal <i>only</i>		\$ 140.00	\$ 140.00
if facility is on municipal water & sewer		\$ 65.00	\$ 65.00
Note: Fee includes (1) bacti & (1) p. chem. Additional samples must be paid by client			
Note: December 1st thru April 1st NO septic evaluations due to frozen ground. Water supply evaluation only			
Note: Inspections with Type II wells are charged the same as municipal water inspections			

**Department of Health & Human Services Inspection Program**

<b>Group Home (7+) Congregate Facility (Full Inspection - Part A&amp;B)</b>	<b>State Fee</b>	<b>Local Fee</b>	<b>Total Due</b>
If facility is on private well & sewage disposal		\$ 359.00	\$ 359.00
if facility is on private well <i>only</i> *		\$ 240.00	\$ 240.00
if facility has private sewage disposal <i>only</i>		\$ 240.00	\$ 240.00
if facility is on municipal water & sewer		\$ 165.00	\$ 165.00

\* Fee includes (1) bacti & (1) p. chem. Additional samples must be paid by client

Note: December 1st thru April 1st NO septic evals due to frozen ground. Water supply eval only

Note: Inspections with Type II wells are charged the same as municipal water inspections

**Fixed Campground Inspection Program**

<b>Fixed Campground Inspection Program</b>	<b>State Fee</b>	<b>Local Fee</b>	<b>Total Due</b>
25 sites or less (according to number listed on license)		\$ 145.00	\$ 145.00
over 25 sites - per site (according to number listed on license)		\$ 1.25	\$ 1.25

Note: Late fee: \$25 day 1 after due date, plus \$2 per calendar day until paid

**Temporary Campground License Fee**

<b>Temporary Campground License Fee</b>	<b>State Fee</b>	<b>Local Fee</b>	<b>Total Due</b>
1-25 sites	\$ 94.00	\$ 125.00	\$ 219.00
26-50 sites	\$ 126.00	\$ 125.00	\$ 251.00
51-75 sites	\$ 158.00	\$ 125.00	\$ 283.00
76-99 sites	\$ 190.00	\$ 125.00	\$ 315.00
100-199 sites	\$ 284.00	\$ 160.00	\$ 444.00
200-500 sites	\$ 284.00	\$ 260.00	\$ 544.00
501-1000 sites	\$ 632.00	\$ 370.00	\$ 1,002.00
1001-2000 sites	\$ 632.00	\$ 475.00	\$ 1,107.00
2001-3000 sites	\$ 632.00	\$ 590.00	\$ 1,222.00
3001 plus sites	\$ 632.00	\$ 690.00	\$ 1,322.00

Note: No local fee exemptions for any type of campground license

**Public Swimming Pool & Spa Program**

<b>Swimming Pools &amp; Spas</b>	<b>State Fee</b>	<b>Local Fee</b>	<b>Total Due</b>
Pool/Spa Inspection		\$ 165.00	\$ 165.00

**Body Art Facility Program**

<b>Body Art Fee</b>	<b>State Fee</b>	<b>Local Fee</b>	<b>Total Due</b>
Annual inspection fee		\$ 150.00	\$ 150.00
Temporary license fee (includes MDHHS fee)	\$ 153.19	\$ 60.00	\$ 213.19
Plan Review Fees		\$ 300.00	\$ 300.00

**Other Environmental Health Fees**

<b>Other Environmental Health Fees</b>	<b>State Fee</b>	<b>Local Fee</b>	<b>Total Due</b>
Appeals Board Hearing Fee		\$ 250.00	\$ 250.00
Radon Test		\$ 5.00	\$ 5.00
Non-Sufficient Funds Fee		\$ 35.00	\$ 35.00
Review & Entry of Non-Well Logic Well Records (per record)		\$ 5.00	\$ 5.00
Credit Card Transaction Fee – Refer to govpay		Contact DHD2	Contact DHD2
Hourly Fee Rate: If a service does not have a category specified in this schedule an hourly fee rate can be applied. Fees are a minimum of one hour and then rounded up to the nearest 1/2 hour		\$ 120.00	\$ 120.00