

**DISTRICT HEALTH DEPARTMENT NO. 2
JOB POSTING**

Job Classification: One (1) Full-Time Public Health Nurse
Base Site: Tawas
Grade: 8A
Rate of Pay: Starting \$21.75 – Step 5 \$26.86

The qualifications listed below are intended to represent the minimum skills and experience levels associated with performing the duties and responsibilities contained in this job description. The qualifications should not be viewed as expressing absolute employment or promotional standards, but as gender guidelines to be considered along with other job-related selection or promotional criteria.

General Summary

Under the supervision of a Community Health Director, provides a wide variety of public health clinic and community services such as Personal Health Care Clinics (birth control, HIV, Hepatitis C and STI testing and exams for men & women), WIC, Immunizations, Syringe Services Program, Communicable Disease and other programs as needed. Flexibility is required as the needs of the department change. Travel is required.

Essential Functions

- Ability to provide multiple clinical services to clients by utilizing critical thinking and assessment skills.
- Ability to provide services to vulnerable populations in a culturally competent and non-judgmental manner.
- Serve as the public health nurse in Iosco County to maintain clinic continuity and communicate clinical functioning to the program coordinator; but may travel to pop up clinics and other offices to conduct clinical services.
- Ability to link clients to resources for seamless care and services.
- Participates in Continuous Quality Improvement and Performance Management activities.
- Maintains client records and privacy per HIPAA/Confidentiality policies.
- Attend meetings as needed.
- Assist in outreach to the community.
- Other duties as assigned.

This list may not be inclusive of the total scope of job functions to be performed. Duties and responsibilities may be added, deleted or modified at any time.

Education/Training

- Possession of Bachelor of Science in Nursing (BSN) is preferred, however an associate degree in Nursing (ADN) with training and experience will be considered.
- Public Health knowledge.

Other Requirements

- Registered Nurse, possession of a current license/registration in the State of Michigan.
- Successful completion of BLS training and ongoing certification is a condition of continued employment.
- Initial/annual training pertaining to OSHA's Blood Borne Pathogen Standard is a condition of continued employment.
- Valid Michigan driver's license; or the ability to have personal transportation provided.
- Computer proficiency with Microsoft Office 365.

Applications are available at District Health Department No. 2 offices and at www.dhd2.org. Submit application/resume to District Health Department No. 2, 630 Progress, West Branch, MI, 48661 or e-mail your application and resume to vsherosky@dhd2.org. This position will be posted until filled with first review on March 19, 2021.

District Health Department No. 2 is an Equal Opportunity Employer