

**DISTRICT HEALTH DEPARTMENT NO. 2
JOB POSTING**

Job Classification: One (1) Full-time Public Health Nurse or Social Worker
Base Site: TBD
Grade: 8/8A
2021 Rate of Pay: Starting \$20.75 hour – Step 5 \$25.86 hour (Social Worker)
Starting \$21.75 hour – Step 5 \$26.86 hour (Register Nurse)

The qualifications listed below represent the minimum skills and experience levels associated with performing the duties and responsibilities contained in this job description. The qualifications should not be viewed as expressing absolute employment or promotional standards, but as general guidelines to be considered along with other job-related selection or promotional criteria.

General Summary

Under the supervision of the Community Health Director, participates in public health nurse or social worker service delivery with the emphasis in Maternal Infant home visits, specifically using the Healthy Families America (HFA) model, but works closely with the local leadership group and Maternal Infant Health program teams.

- The evidenced-based program goals include reducing child maltreatment, improving parent-child interactions and children's social-emotional well-being, and promoting children's school readiness. This position provides extensive training and a commitment to the program and position is needed to build relationships with the families and be successful with meeting the program objectives. Travel required.

Essential Functions

- Provides home visits for high-risk newborn infants, pregnant women and other clients as required.
- Completes assessments for families with special health needs and makes referrals to other health care professionals as appropriate.
- Conducts health assessments following the evidence base practice of Healthy Families America. Training will be provided.
- Participates in the operation of health clinics and home visitation services for the Material Infant Health Division. Distributes public health program information and makes appropriate referrals.
- Provides teaching to clients and families relative to nutrition, health care, pregnancy, communicable diseases and other subjects as needed by the client.
- Maintains patient records per protocol and adhering to HIPAA.
- Prepares program activity reports.
- Other duties as assigned.

This list is not inclusive of the total scope of job functions to be performed.

Education/Training

- Possession of bachelor's degree in nursing or social work is preferred or any equivalent combination of education, training and experience which provides the necessary knowledge, skills and abilities.
- Extensive experience in providing services to children ages 0-5 (beginning at birth) and their parents.
- Experience in working with culturally diverse communities and families and the ability to be culturally sensitive and appropriate.
- Clinical experience preferred.
- Knowledge of community resources/services necessary.

Other Requirements

- Possession of a current license to practice as a Registered Nurse in the State of Michigan.
- Successful completion of CPR training and certification is a condition of continued employment.
- Initial/annual training pertaining to OSHA's Blood Borne Pathogen Standard is a condition of continued employment.
- Availability of personal transportation.
- Computer proficient.

Applications are available at District Health Department No. 2 offices. Submit application/resume to District Health Department No. 2, 630 Progress, West Branch, MI, 48661 or e-mail your resume to vsherosky@dhd2.org. This position will be posted until filled with first review on July 19, 2021.

District Health Department No. 2 is an Equal Opportunity Employer