

**District Health Department No. 2  
Board of Health Meeting  
Video Conferencing  
Monday, June 28, 2021  
8:30 a.m.**

**ROLL CALL OF BOARD MEMBERS:** Dutcher (Iosco), Gauthier (Alcona) McCauley (Oscoda), O'Farrell (Iosco), Small (Alcona), Surbrook (Ogemaw), Varner (Oscoda), Vaughn (Ogemaw)

**STAFF PRESENT:** Denise Bryan (Health Officer); Cliff Church, (AFSCME Union President); Val Sherosky (Administrative Assistant); Scott Izzo (Community Health Worker/Epi)

The meeting was called to order by Jay O'Farrell, Board Chair at 8:32 a.m.

**Approval of Agenda**

- **Motion made by Dutcher and seconded by Vaughn to approve the agenda.**  
All Ayes/Motion Passed

**Open to the Public:** No comments were made.

**Approval of Minutes**

- **Motion made by Dutcher and seconded by Varner to accept the minutes from the May 24, 2021, Board of Health meeting.**  
All Ayes/Motion Passed

**Approval of Expenditures**

- **Motion made by Varner and seconded by Dutcher to approve the expenditures of \$177,045.32.**  
Roll Call: Dutcher: Yes, Gauthier: Yes, McCauley Yes, O'Farrell: Yes, Small: Yes, Surbrook: Yes, Varner: Yes; Vaughn: Yes/Motion Passed
- **Motion made by Dutcher and seconded by Gauthier to approve the expenditures of \$280,866.26.**  
Roll Call: Dutcher: Yes, Gauthier: Yes, McCauley Yes, O'Farrell: Yes, Small: Yes, Surbrook: Yes, Varner: Yes; Vaughn: Yes/Motion Passed

**Approval of Accounts Payables**

- **Motion made by Surbrook and seconded by Vaughn to approve the accounts payable of \$70,330.60.**  
Roll Call: Dutcher: Yes, Gauthier: Yes, McCauley Yes, O'Farrell: Yes, Small: Yes, Surbrook: Yes, Varner: Yes; Vaughn: Yes/Motion Passed

**Department Updates:**

**Community Chief Health Strategist**

- Annual Report 2019 – 2020 distributed.

**COVID-19:**

- Targeted pop-up vaccinations in community and in office clinics continue for those age 12+.
- Homebound vaccination completed by District Health Department No. 2 staff.
- COVID Dashboard shared.

**Updates:**

- Received award from WB-Rose City School District honoring DHD2 for "Outstanding Effort and Dedication".
- June 17, 2021 rescission of emergency orders effective June 22, 2021. COVID business plan will be revised based on OSHA. MI-OSHA ended earlier by Governor.
- School guidance released.
- Tawas Incident
- Tick population is increasing.

### Financial Updates

- Cash Balance as of 6/18/21: \$2,591,322.66.
- Received MERS Annual Actuarial Valuation 6-14-21
  - Funded ratio increased from 81% to 82%.
  - Total monthly contribution increased from \$13,400 to \$19,408.
  - Total annual increase \$5,408.
  - Total plan assets increased from \$6,353,405 to \$7,136,399.
  - Net pension liability decreased from \$1,462,904 to \$1,160,088 (\$302,816 decrease).
  - Liquor tax grant renewal submitted.

### Continuous Quality Improvement

Old Business: None

### New Business

- Close for All Staff In-Service and Celebration of Pandemic Response  
Motion made by Surbrook and seconded by Vaughn to close all four (4) offices on Wednesday, August 11, 2021, for an all-staff in-service and celebration of pandemic response meeting. Agency phones would be centralized and answered. Roll Call: Dutcher: Yes, Gauthier: Yes; McCauley: Yes, O'Farrell: Yes, Small: Yes, Surbrook: Yes, Varner: Yes; Vaughn: Yes/Motion Passed
- Non-Paid Leave for Non-Probationary Employee  
Motion made by Surbrook and seconded by Dutcher to approve a salary exempt employee who is ineligible for FMLA to continue on an unpaid leave of absence, with next return date set for July 19, 2021. Employee would be responsible for paying their own insurance per the Management Charter. Roll Call: Dutcher: Yes, Gauthier: Yes, McCauley Yes, O'Farrell: Yes, Small: Yes, Surbrook: Yes, Varner: Yes; Vaughn: Yes/Motion Passed

### Correspondence

- Health Officer read "Parents not Politicians" email submitted to Health Officer
- Letter to Governor regarding wells.

Commissioners Comments: No Comments

### Open to the Public:

Business owner made the following comments:

- Contaminant onsite, Mio office.
- H2O sample, volatile VOC. Retention?
- How many businesses have unknown well depths? In Luzern and Oscoda, who determines the depths?
- Water report: definition of consumption.
- Why is she not passing her MDARD requirement?
- What did she fail? Not listed.

### Adjourned

- Motion made by Dutcher and supported by Surbrook to adjourn at 9:50 a.m.  
All Ayes/Motion Passed