

**District Health Department No. 2
Board of Health Meeting
Video Conference
Monday, August 23, 2021
8:30 a.m.**

ROLL CALL OF BOARD MEMBERS: Dutcher (Iosco), Gauthier (Alcona/Excused) McCauley (Oscoda), O'Farrell (Iosco), Small (Alcona), Surbrook (Ogemaw), Varner (Oscoda), Vaughn (Ogemaw/Excused)

STAFF PRESENT: Denise Bryan (Health Officer); Cliff Church, (AFSCME Union President); Val Sherosky (Administrative Assistant); Tim LeForce (Finance Administrator); Devin Spivey (Community Health Director/Epidemiologist); Cori Upper (Emergency Preparedness Director)

The meeting was called to order by Jay O'Farrell, Board Chair at 8:30 a.m.

Approval of Agenda

- **Motion made by Dutcher and seconded by Surbrook to approve the agenda.**
All Ayes/Motion Passed

Open to the Public: No comments

Approval of Minutes

- **Motion made by Varner and seconded by Dutcher to accept the minutes from the July 26, 2021, Board of Health meeting.**
All Ayes/Motion Passed

Approval of Expenditures

- **Motion made by Dutcher and seconded by Surbrook to approve the expenditures of \$288,349.58.**
Roll Call: Dutcher: Yes, McCauley Yes, O'Farrell: Yes, Small: Yes, Surbrook: Yes, Varner: Yes/Motion Passed

Approval of Accounts Payables

- **Motion made by Surbrook and seconded by Varner to approve the accounts payable of \$120,167.87.**
Roll Call: Dutcher: Yes, McCauley Yes, O'Farrell: Yes, Small: Yes, Surbrook: Yes, Varner: Yes/Motion Passed

Department Updates:

Community Chief Health Strategist

- CDC, MDHHS and LPH strongly recommends indoor masking for the public.
- Boosters: Call to action: Medical providers onboard to vaccine. Prevention Education. Booster administration.
- Narcan distribution saved a life!
- Gave overview of conversation with a citizen regarding sustainability and climate change.

Financial Updates

- Cash Balance as of 8/13/21 \$2,957,919.57
- Public Health Funding: Staffing sustainability. \$395,000 for 2022 and 2023.
- Community Health Director/Epidemiologist wrote a grant for \$5,000 for facility improvements.
- Investigate feasibility to purchase land in Lincoln for new health department office.

Old Business: None

New Business

Health Officer to Represent District Health Department No. 2 as Voting Delegate at MERS Annual Conference

- **Motion made by Surbrook and seconded by Small to approve the Health Officer to represent District Health Department No. 2 at MERS annual conference in October.**
Roll Call: Dutcher: Yes, McCauley Yes, O'Farrell: Yes, Small: Yes, Surbrook: Yes, Varner: Yes/Motion Passed

FY 2021 - 2022 Original Budget

- **Motion made by Dutcher and seconded by Small to approve the Original FY 2021 - 2022 budget as presented.**
Roll Call: Dutcher: Yes, McCauley Yes, O'Farrell: Yes, Small: Yes, Surbrook: Yes, Varner: Yes/**Motion Passed**

FY 2020 – 2021 Final Amendment

- **Motion made by Dutcher and seconded by Varner to approve the amended FY 2020 – 2021 budget as presented.**
Roll Call: Dutcher: Yes, McCauley Yes, O'Farrell: Yes, Small: Yes, Surbrook: Yes, Varner: Yes/**Motion Passed**

Health Educator Position: COVID Grant Funding

- **Motion made by Dutcher and seconded by Small to approve the hiring of temporary, full-time, Health Educator - AFSCME position**
Roll Call: Dutcher: Yes, McCauley Yes, O'Farrell: Yes, Small: Yes, Surbrook: Yes, Varner: Yes/**Motion Passed**

HRA One (1) Year COVID Grant Funding

- **Motion made by Surbrook and seconded by Varner to approve the hiring of six (6) grant funded, term-limited, Health Resource Advocates (HSA) to work across intermediate school district (ISD's) as salary/exempt critical decision-makers in pandemic response.**
Roll Call: Dutcher: Yes, McCauley Yes, O'Farrell: Yes, Small: Yes, Surbrook: Yes, Varner: Yes/**Motion Passed**

Correspondence

- Family Planning Program/WIC 2019-2020 Audit.
- Self-Assessment of Noncommunity Public Water Supplies Program for FY 2020.

Commissioners Comments: No comments

Open to the Public: No comments

Adjourned

- **Motion made by Dutcher and seconded by Small to adjourn at 9:45 a.m.**
All Ayes/**Motion Passed**