

District Health Department No. 2
Board of Health Meeting
Iosco County Building
Commissioners Board Room
422 Lake St. Tawas, Michigan, 48764
Monday, April 25, 2022
8:30 a.m.

ROLL CALL OF BOARD MEMBERS: Commissioner Dutcher (Present), Commissioner Gauthier (Excused) Commissioner McCauley (Present), Commissioner O'Farrell (Present), Commissioner Small (Present), Commissioner Surbrook (Present), Commissioner Varner (Present at 8:38am), Commissioner Vaughn (Present)

STAFF PRESENT: Denise Bryan (Health Officer); Devin Spivey (Deputy Health Officer); Connie Shaw (Administrative Director); Cori Upper (Environmental Health Director); Abigail Jones (EPC); Cliff Church (AFSCME Union President)

The meeting was called to order by Commissioner Jay O'Farrell, Board Chair at 8:30 am

Approval of Agenda

- **Motion made by Commissioner Surbrook and seconded by Commissioner Dutcher to approve the agenda.**
All Ayes/Motion Passed

Open to the Public: No comments

Approval of Minutes

- **Motion made by Commissioner Dutcher and seconded by Commissioner Small to accept the minutes from the March 28, 2022, Board of Health meeting.**
All Ayes/Motion Passed

Approval of Expenditures

- **Motion made by Commissioner Dutcher and seconded by Commissioner Small to approve the amended expenditures of \$258,525.23 for April 25, 2022, which includes \$16,753.68 EFT from February 1, 2022 – March 23, 2022.**
Roll Call: Dutcher: Yes, McCauley Yes, O'Farrell: Yes, Small: Yes, Surbrook: Yes, Vaughn: Yes/Motion Passed

Approval of Accounts Payables

- **Motion made by Commissioner Dutcher and seconded by Commissioner Surbrook to approve the accounts payable of \$74,041.59 for April 25, 2022.**
Roll Call: Dutcher: Yes, McCauley Yes, O'Farrell: Yes, Small: Yes, Surbrook: Yes, Vaughn: Yes/Motion Passed

Department Updates

Finance:

- Health Officer learned on April 22 that delinquent Michigan Treasury delinquency notices were found in a folder. Plan: Pay in full in next 30 days.
- MI Health Endowment Concept Paper selected to move to full application process - \$500K for two years to address holistic wellness for DHD2 and DHD4.
- CDC/LHD request for funding to embed Community Connections, a Community Health Worker program - \$240K. Possibility of three (3) new grand funded positions for one year.
- Mini-grant for LHD employee well-being from MALPH - \$4000. for one-time brief employee training/service intervention related to COVID-19 stressors.
- Landmark opioid settlement dollars should start flowing to counties in the third quarter of 2022.
- New funding for DHD2 to support local public health: \$160,459. Must be spent by September 30, 2022.

Community Chief Health Strategist:

- COVID: BA.2 Omicron subvariant of the coronavirus is now responsible for 86% of U.S. COVID-19 cases and more than 90% of infections in the Northwest. 2nd COVID-19 mRNA booster approved for EUA for age 50+ and moderately to severely immunocompromised age 12+.
- First case of Avian Flu detected in Tuscola County
- Hometown Health Hero Award – NOW of Oscoda was selected as an award recipient, ceremony took place in Lansing April 13, 2022.
- Upcoming meeting with Catholic Human Services (CHS) to discuss possible collaborations for prevention work.
- Health Officer attended Behavioral Health conference which included Mental Health First Aid training. Focus on collaborative relationship with public health linking and behavioral health to serve communities.

Continuous Quality Improvement:

- Health Officer researching Cybersecurity Insurance for DHD2.
- Harrisville BID for Engineering/Design resulted in one company providing input and a delay timeline. Recommendation is to combine Engineering/Design with Construction work bid. Health Officer planning to do this next. Supply – Demand economy is creating the delay in timeline.
- One incident with client tripping at curb in Ogemaw. Medical care was assessed but declined. CQI: Explore yellow paint for curb alert.
- Legal items: 1. No new actions on Environmental litigation. 2. No update from Attorney Kittson on MERS corrective action. 3. IT liability on secondary contract from March 2021 – Health Officer offering settlement to close out situation.
- Human Resources reports audits underway for licenses, onboarding and offboarding to benefits.

Old Business:

- Environmental Health Fee Schedule – Water Supply Fees

Motion made by Commissioner Varner and seconded by Commissioner Dutcher to approve the updated Environmental Health Fee Schedule Water Supply Fees effective Monday May 2nd, 2022.

Roll Call: Dutcher: Yes, McCauley Yes, O'Farrell: Yes, Small: Yes, Surbrook: Yes, Vaughn: Yes, Varner: Yes/**Motion Passed**

- Travel Policy Updates/Fees

Motion made by Commissioner Dutcher and seconded by Commissioner Small to update the travel fees to .585 per mile for 2022 and each thereafter the reimbursement rate will follow the IRS reimbursement rate and additionally, meal reimbursement rates to: breakfast \$10, lunch \$15, dinner \$20 effective April 1, 2022. (The Board recognizes the CBA/negotiations)

Roll Call: Dutcher: Yes, McCauley Yes, O'Farrell: Yes, Small: Yes, Surbrook: Yes, Varner: Yes, Vaughn: Yes/**Motion Passed**

New Business

Update Mandatory Reporting Policy for Family Planning Program

- **Motion made by Commissioner Dutcher and seconded by Commissioner Varner to approve updates to the mandatory reporting policy for the family planning program.**

Roll Call: Dutcher: Yes, McCauley Yes, O'Farrell: Yes, Small: Yes, Surbrook: Yes, Varner: Yes, Vaughn: Yes/**Motion Passed**

- Hemoglobin Fee for Insurance Billing

Motion made by Commissioner Dutcher and seconded by Commissioner Surbrook to approve the hemoglobin fee for insurance billing.

Roll Call: Dutcher: Yes, McCauley Yes, O'Farrell: Yes, Small: Yes, Surbrook: Yes, Varner: Yes, Vaughn: Yes/**Motion Passed**

- Northland Credit Union Authorized Signer

Motion made by Commissioner Dutcher and seconded by Commissioner Small to approve adding Devin Spivey as an authorized signer to the Northland Credit Union accounts.

Roll Call: Dutcher: Yes, McCauley Yes, O'Farrell: Yes, Small: Yes, Surbrook: Yes, Varner: Yes, Vaughn: Yes/**Motion Passed**

Correspondence

- Law calls \$8.58 million for Oscoda's ongoing PFAS cleanup efforts
- Notice of award for the project titled COVID-19 Public Health Workforce Supplemental
- Health Resource Advocate (HRA) job positing (clinical & nonclinical)

Commissioners Comments: none

Open to the Public: none

Adjourned

- **Motion made by Commissioner Dutcher and seconded by Commissioner Small to adjourn at 9:56 am**
All Ayes/**Motion Passed**

