

**District Health Department No. 2
Board of Health Meeting Minutes
Hale Eagle Pointe Plaza
Hale, Michigan, 48739
Monday, May 23, 2022
8:30 a.m.**

ROLL CALL OF BOARD MEMBERS: Commissioner Dutcher (Present), Commissioner Gauthier (Present) Commissioner McCauley (Present), Commissioner O'Farrell (Present), Commissioner Small (Present), Commissioner Surbrook (Present), Commissioner Varner (Present), Commissioner Vaughn (Present)

STAFF PRESENT: Denise Bryan (Health Officer); Devin Spivey (Deputy Health Officer); Connie Shaw (Administrative Director); Cori Upper (Environmental Health Director); Cliff Church (AFSCME Union President)

The meeting was called to order by Commissioner Jay O'Farrell, Board Chair at 8:34 am

Approval of Agenda

- **Motion made by Commissioner Dutcher and seconded by Commissioner Small to approve the agenda.**
All Ayes/Motion Passed

Open to the Public: No comments

Approval of Minutes

- **Motion made by Commissioner Varner and seconded by Commissioner Dutcher to accept the minutes from the April 25, 2022, Board of Health meeting.**
All Ayes/Motion Passed

Approval of Expenditures

- **Motion made by Commissioner Dutcher and seconded by Commissioner Surbrook to approve the expenditures of \$291,166.30 for April 13, 2022, through May 15, 2022.**
Roll Call: Dutcher: Yes, Gauthier: Yes, McCauley Yes, O'Farrell: Yes, Small: Yes, Surbrook: Yes, Vaughn: Yes, Varner: Yes/Motion Passed

Approval of Accounts Payables

- **Motion made by Commissioner Dutcher and seconded by Commissioner Vaughn to approve the accounts payable of \$73,459.90 for May 23, 2022.**
Roll Call: Dutcher: Yes, Gauthier: Yes, Varner: Yes, McCauley Yes, O'Farrell: Yes, Small: Yes, Surbrook: Yes, Vaughn: Yes/Motion Passed

Department Updates

Community Chief Health Strategist:

- Oscoda Township sewer discharge related to maintenance, sewage contained and pumped to approved location.
- Infant formula shortage: Many families are seeking formula alternatives.
- Question. Persuade. Refer. (QPR): Home visiting and HIV prevention staff completed "Suicide CPR" training.
- CSHCS Immunization Initiative: Accommodating appointments and gas card incentives.
- Met with CHS to discuss collaboration for prevention work. Gaps in local overdose data exist and Narcan being pushed by many agencies with little collaboration.
- Free at-home COVID-19 test kits and KN-95 masks available from every office.
- PFAS RAB meeting occurred last week in Oscoda Township.
- Dr. Hamed discussed Monkey Pox in the United States.

Continuous Quality Improvement:

- EH attached to the application is the DHD2 Septic and Well Pre-Stie Visit Requirements.

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- Harrisville Building to work with Commissioner Gauthier on next best step for construction bid.
- Kitson is monitoring the MERS corrective action plan.

Old Business:

- Netsource Offboarding Settlement
Motion made by Commissioner Surbrook and seconded by Commissioner Dutcher to approve the offboarding settlement for Netsource sent in two payments of \$6,000 this month and second payment \$14,000 in June for a total of \$20,000.
 Roll Call: Dutcher: Yes, Gauthier: Yes, McCauley Yes, O'Farrell: Yes, Small: Yes, Surbrook: Yes, Varner: Yes, Vaughn: Yes/**Motion Passed**
- Receive and File Tax Delinquency & CQI Plan
Motion made by Commissioner Dutcher and seconded by Commissioner Varner to sign, receive, and file quarterly tax legal paperwork and payment for delinquency in the amount of \$4,199.20
 Roll Call: Dutcher: Yes, Gauthier: Yes, McCauley Yes, O'Farrell: Yes, Small: Yes, Surbrook: Yes, Varner: Yes, Vaughn: Yes/**Motion Passed**
- Legal Paperwork Signed adding Co-Council Warner Norcross and Judd LLP for EH Litigation
Motion made by Commissioner Dutcher and seconded by Commissioner Small to approve signing legal paperwork to add co-council for EH litigation.
 Roll Call: Dutcher: Yes, Gauthier: Yes, McCauley Yes, O'Farrell: Yes, Small: Yes, Surbrook: Yes, Varner: Yes, Vaughn: Yes/**Motion Passed**

New Business

- Blood Lead Testing Policy
Motion made by Commissioner Varner and seconded by Commissioner Surbrook to approve updates to the Blood Lead Testing Policy.
 Roll Call: Dutcher: Yes, Gauthier: Yes, McCauley Yes, O'Farrell: Yes, Small: Yes, Surbrook: Yes, Varner: Yes, Vaughn: Yes/**Motion Passed**
- Traffic Cloud Service Plan with Premium Care Subscription
Motion made by Commissioner Surbrook and seconded by Commissioner Dutcher to approve the traffic cloud service plan with premium care subscription for three years in the amount of \$9,690.
 Roll Call: Dutcher: Yes, McCauley: Yes, Gauthier: Yes, O'Farrell: Yes, Small: Yes, Surbrook: Yes, Varner: Yes, Vaughn: Yes/**Motion Passed**
- Grant Funded: Post COVID-19 Project Management/Communications IT Director
Motion made by Commissioner Dutcher and seconded by Commissioner Vaughn to approve adding a grant funded post COVID-19 Project Management/IT Communications Director.
 Roll Call: Dutcher: Yes, McCauley Yes, Gauthier: Yes, O'Farrell: Yes, Small: Yes, Surbrook: Yes, Varner: Yes, Vaughn: Yes/**Motion Passed**
- Create Three (3) Full-Time Community Connections Positions
Motion made by Commissioner Surbrook and seconded by Commissioner McCauley to approve adding three (3) full time AFSCME Community Connections positions, one (1) coordinator 9a and two (2) grade 2 secretaries.
 Roll Call: Dutcher: Yes, McCauley Yes, Gauthier: Yes, O'Farrell: Yes, Small: Yes, Surbrook: Yes, Varner: Yes, Vaughn: Yes/**Motion Passed**

Correspondence

- Baldwin Township to Form Committee to Determine How to Spend State Marijuana Funds
- DHD2 Offers COVID-19 Trends and Preparedness Planning

Commissioners Comments: none

Open to the Public: none

Adjourned

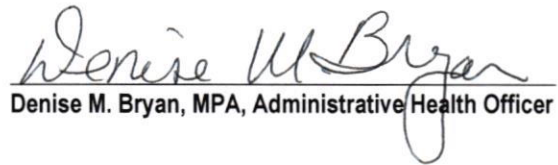
- Motion made by Commissioner Varner and seconded by Commissioner Small to adjourn at 10:54 am
All Ayes/Motion Passed



Jay O'Farrell, Board Chair



Connie Shaw, Recording Secretary



Denise M. Bryan, MPA, Administrative Health Officer