

**District Health Department No. 2
Board of Health Meeting Minutes
Hale Eagle Pointe Plaza -Hale, Michigan, 48739
Monday, November 28, 2022
8:30 a.m.**

ROLL CALL OF BOARD MEMBERS: Commissioner Dutcher (Present), Commissioner Gauthier (Present) Commissioner McCauley (Absent), Commissioner O'Farrell (Present), Commissioner Small (Present), Commissioner Surbrook (Present), Commissioner Varner (Present), Commissioner Vaughn (Present)

STAFF PRESENT: Denise Bryan (Health Officer); Devin Spivey (Deputy Health Officer); Connie Shaw (Administrative Director); Cori Upper (Environmental Health Director); Heather LeForce (Director of Nursing); Deb Laird (Community Health Director) Sheila Tenwalde (AFSCME Union President)

The meeting was called to order by Commissioner Jay O'Farrell, Board Chair at 8:32 am

Approval of Agenda

- **Motion made by Commissioner Dutcher and seconded by Commissioner Varner to approve the agenda.**
All Ayes/Motion Passed

Open to the Public: No comments

Approval of Minutes

- **Motion made by Commissioner Dutcher and seconded by Commissioner Vaughn to accept the minutes from the October 24, 2022, Board of Health meeting.**
All Ayes/Motion Passed

Approval of Expenditures

- **Motion made by Commissioner Dutcher and seconded by Commissioner Surbrook to approve the expenditures of \$302,992.37 for October 16, 2022, through November 15, 2022.**
Roll Call: Dutcher: Yes, Gauthier: Yes, O'Farrell: Yes, Small: Yes, Vaughn: Yes, Varner: Yes, Surbrook: Yes/Motion Passed

Approval of Accounts Payables

- **Motion made by Commissioner Dutcher and seconded by Commissioner Varner to approve the accounts payable of \$99,669.00 for November 28,2022.**
Roll Call: Dutcher: Yes, Gauthier: Yes, Varner: Yes, O'Farrell: Yes, Small: Yes, Vaughn: Yes, Surbrook, Yes/Motion Passed

Closed Session: Health Officer requested closed session for Annual Evaluation and Review of September Closed Session Minutes

- **Motion made by Commissioner Dutcher and seconded by Commissioner Gauthier to approve entering a closed session at 8:36 am for Health Officer Annual Evaluation and Review of September Closed Session Minutes.**
Roll Call: Dutcher: Yes, Gauthier: Yes, O'Farrell: Yes, Small: Yes, Vaughn: Yes, Varner: Yes, Surbrook: Yes/Motion to go into closed session passed.
- **Motion made by Commissioner Varner and seconded by Commissioner Surbrook to exit closed session at 9:29 am and resume regular session.**
Roll Call: Dutcher: Yes, Gauthier: Yes, O'Farrell: Yes, Small: Yes, Vaughn: Yes, Varner: Yes, Surbrook: Yes/Motion to returned to open meeting passed.

Motion made by Commissioner Varner and seconded by Commissioner Surbrook to approve the Health Officer Evaluation with a 2% wage increase effective September 30, 2022.

Roll Call: Dutcher: Yes, Gauthier: Yes, O'Farrell: Yes, Small: Yes, Vaughn: Yes, Varner: Yes, Surbrook: Yes/**Motion passed.**

- **Motion made by Commissioner Surbrook and seconded by Commissioner Gauthier to approve the Negotiation Strategy and Planning closed session minutes from September 26, 2022, Board of Health meeting.**

Roll Call: Dutcher: Yes, Gauthier: Yes, O'Farrell: Yes, Small: Yes, Vaughn: Yes, Varner: Yes, Surbrook: Yes/**Motion passed.**

Department Updates

Community Chief Health Strategist:

- Community Connections staff attended the Community Health Worker meeting in Gaylord, networking and celebrating their role and work.
- Maternal Infant Health Program is piloting the Healthy Moms Healthy Babies Enhanced Services Pilot for high-risk beneficiaries. This will allow for additional reimbursement for visiting services to those clients deemed high risk.
- Broadband project initiating task force for Michigan.
- Children's hospitals and emergency rooms throughout the state are seeing a surge in the respiratory illness RSV with potentially serious consequences for young children.
- Influenza cases starting to increase, there have been at least 4.4 million illnesses, 38,000 hospitalizations, and 2,100 deaths from flu.

Finance

- MCIR Training Agreement with District Health Department No. 10 in the amount of \$2,000. For providing MCIR trainings and site visits for local VFC providers.
- Grant application submitted to BCBS for advancing maternal and child health. Collaboration with DHD4 to improve maternal and child morbidity rates and reduce health inequity.
- Received EGLE contract for increased funding for Environmental Health Programs, additional \$186,886 allocated for Non-Community Water Supply, Campgrounds, Pools, VOC/Long Term Sampling and Septage.
- Notice of award received for special project request for use of emergency preparedness carry over funding. DHD2 will receive \$4,954.95 to purchase items for an interactive Harrisville training/conference room and Emergency Operation Center (EOC) for Northeast counties.
- Health Resources and Services Administration (HRSA) Rural Development and Michigan Health Endowment Fund grants submitted.
- Mio building hit by contractor's truck resulting in a little damage. DHD2 will work with business to ensure proper repair. Diebold Insurance notified.

Old Business:

- **None**

New Business

Standing Orders Post-Partum Blood Pressure Standard of Care

- **Motion made by Commissioner Dutcher and seconded by Commissioner Surbrook to approve the standing orders post-partum blood pressure standard of care.**

Roll Call: Dutcher: Yes, Gauthier: Yes, O'Farrell: Yes, Small: Yes, Varner: Yes, Vaughn: Yes, Surbrook: Yes/**Motion Passed**

Parent Reimbursement LLG Michigan Home Visiting Initiative Activities

- **Motion made by Commissioner Varner and seconded by Commissioner Dutcher to approve the parent reimbursement rate of \$18.00/hour for 2022, and the policy will be brought next month for full review.**

Roll Call: Dutcher: Yes, Gauthier: Yes, O'Farrell: Yes, Small: Yes, Varner: Yes, Vaughn: Yes, Surbrook: Yes/**Motion Passed**