District Health Department No. 2
Environmental Health Fee Schedule
Effective: May 25, 2023

FIXED FOOD SERVICE PROGRAM			
Food Service Establishment License Fee New/Renewal (For Profit)	**State Fee**	**Local Fee**	**Total Due**
0-49 seating capacity	$ 30.00	$ 390.00	**$ 420.00**
50-149 seating capacity	$ 30.00	$ 490.00	**$ 520.00**
150 and over seating capacity	$ 30.00	$ 620.00	**$ 650.00**
Food Establishments with drive thru **ADD** to local fee		$ 75.00	**$ 75.00**
Bowling Alleys/Poker Rooms-Gaming Seats pay 50% with regular food service seats paying 100%			
Note: Late filing fee $50. day one, plus $5 per business day starting day two, late fees capped at 45 business days			
Food Service Establishment License Fee New/Renewal (Non-Profit)	**State Fee**	**Local Fee**	**Total Due**
Any Seating Capacity *501c3 or equivalent document required	$ 5.00	$ 315.00	**$ 320.00**
Food Establishments with drive thru **ADD** to local fee		$ 75.00	**$ 75.00**
Note: Late filing fee $50. day one, plus $5 per business day starting day two, late fees capped at 45 business days			
TEMPORARY FOOD SERVICE LICENSE			
For Profit Temporary Food Service	**State Fee**	**Local Fee**	**Total Due**
Received 5 or more days before event	$ 9.00	$ 116.00	**$ 125.00**
Received ***LESS*** than 5 days before event	$ 9.00	$ 166.00	**$ 175.00**
Non-Profit Temporary Food Service *501c3 or equivalent document required	**State Fee**	**Local Fee**	**Total Due**
Received 5 or more days before event	$ 5.00	$ 95.00	**$ 100.00**
Received ***LESS*** than 5 days before event	$ 5.00	$ 165.00	**$ 170.00**
Low Risk for Profit LIMIT 5 @ ONE TIME, MUST USE 5TH BEFORE OBTAINING MORE	**State Fee**	**Local Fee**	**Total Due**
Received 5 or more days before event	$ 9.00	$ 71.00	**$ 80.00**
Received ***LESS*** than 5 days before event	$ 9.00	$ 86.00	**$ 95.00**
Low Risk Non-Profit *501C3 OR EQUIVALENT DOCUMENT REQUIRED LIMIT 5 @ ONE TIME, MUST USE 5TH BEFORE OBTAINING MORE	**State Fee**	**Local Fee**	**Total Due**
Received 5 or more days before event	$ 5.00	$ 65.00	**$ 70.00**
Received ***LESS*** than 5 days before event	$ 5.00	$ 85.00	**$ 90.00**
SPECIAL TRANSITORY FOOD UNITS (STFU)			
Special Transitory Food Unit	**State Fee**	**Local Fee**	**Total Due**
For Profit License	$ 44.00	$ 111.00	**$ 155.00**
Non-Profit License *501c3 or equivalent document required	$ 5.00	$ 111.00	**$ 116.00**
Veterans (Act 359, P.A. 1921)	$ 5.00	$ 0	**$ 5.00**
Inspections (each inspection)		$ 90.00	**$ 90.00**
OTHER FOOD SERVICE LICENSES			
Other Food Service Licenses	**State Fee**	**Local Fee**	**Total Due**
Limited Menu	$ 30.00	$ 295.00	**$ 325.00**
Mobile	$ 30.00	$ 270.00	**$ 300.00**
Commissaries < 5,000 sq. ft	$ 30.00	$ 395.00	**$ 425.00**
Commissaries > 5,000 sq. ft	$ 30.00	$ 520.00	**$ 550.00**
OTHER FOOD SERVICE PROGRAM FEES			
Other Food Service Program Fees	**State Fee**	**Local Fee**	**Total Due**
Full Plan Review		$ 550.00	**$ 550.00**
Limited Plan Review		$ 350.00	**$ 350.00**
Pre-Opening Inspection		$ 185.00	**$ 185.00**
Follow- Up Inspection (s) each trip		$ 110.00	**$ 110.00**

SEWAGE PROGRAM			
Residential Sewage Program Permit	**State Fee**	**Local Fee**	**Total Due**
Complete System Permit (septic tank and drain field, field only or privy)		$ 350.00	**$ 350.00**
Septic Tank and/or Pump Tank (lift station)		$ 200.00	**$ 200.00**
Sewage Disposal System or Tank Installed without permit		$ 200.00 Plus permit fee	**$ 200.00 Plus permit fee**
Commercial Sewage Program Permit (septic tank and drain field, field only or privy)	**State Fee**	**Local Fee**	**Total Due**
0-999 gallons per day		$ 400.00	**$ 400.00**
1,000-1,999 gallons per day		$ 500.00	**$ 500.00**
2,000 or more gallons per day (engineered plans & backhoe required)		$ 600.00	**$ 600.00**
Septic Tank and/or Pump Tank (lift station)		$ 200.00	**$ 200.00**
Lagoon Inspection		$ 200.00	**$ 200.00**
Sewage Disposal System or Tank Installed without permit		$ 200.00 Plus permit fee	**$ 200.00 Plus permit fee**
Sewage Disposal Program Permit may be extended for an additional 12 months provided the permit holder submits a written request no later than thirty (30) days following expiration of permit. (See other sewage fees)			
OTHER SEWAGE FEES			
Other Sewage Fees	**State Fee**	**Local Fee**	**Total Due**
Permit Extension, up to one additional year (site visit required)		$ 110.00	**$ 110.00**
Red Tag Fee (non-approval fee)		$ 85.00	**$ 85.00**
Septic Permit Re-Write Fee (includes site visit)		$ 110.00	**$ 110.00**
Permit Transfer (if site visit required due to change of site plan)		$ 110.00	**$ 110.00**
Permit Transfer (if no site visit required due to no changes to site plan)		$ 25.00	**$ 25.00**
Application Refund Policy: A full refund of application fees, minus a $25 processing fee may be granted upon written request within 90 days of the application receipt date and no site visit has been conducted.			
WATER SUPPLY PROGRAM			
Residential Water Supply Systems	**State Fee**	**Local Fee**	**Total Due**
Permit		$ 275.00	**$ 275.00**
Additional Visits (other than initial & final)		$ 110.00	**$ 110.00**
Installed without permit		$ 625.00	**$ 625.00**
Permit Transfer (if site visit required due to change of site plan)		$ 110.00	**$ 110.00**
Permit Transfer (no site visit required if no changes to site plan)		$ 25.00	**$ 25.00**
Permit Extension up to one year additional (site visit required)		$ 110.00	**$ 110.00**
Note: Permit Fees do not include any water sampling fees. – Owner responsible for all required testing & associated fees Private and Type 3 well permits may be extended (per BOH Policy) for an additional 12 months provided the permit holder submits a written request no later than thirty (30) days following expiration of permit.			
Application Refund Policy: A full refund of application fees, minus a $25 processing fee may be granted upon written request within 90 days of the application receipt date and no site visit has been conducted were applicable.			
Public Water Systems	**State Fee**	**Local Fee**	**Total Due**
Type II Permit		$ 450.00	**$ 450.00**
Type III Permit		$ 300.00	**$ 300.00**
Type II installed without a permit		$ 800.00	**$ 800.00**
Type III installed without a permit		$ 650.00	**$ 650.00**
Type II no contact in one (1) working day for repairs		$ 100.00	**$ 100.00**
Note: Permit Fees do not include any water sampling fees. – Owner responsible for all required testing & associated fees			
Application Refund Policy: A full refund of application fees, minus a $25 processing fee may be granted upon written request within 90 days of the application receipt date and no site visit has been conducted where applicable.			

WATER SAMPLES			
Water Samples (Check or Money Order Required for lab fees)		**Local Fee**	**Total Due**
Collection of Water Sample Only (includes shipping only, no lab fees)		$ 110.00	**$ 110.00**
EVALUATIONS			
Property Evaluations - Vacant/Raw Land	**State Fee**	**Local Fee**	**Total Due**
On-Site Sewage (one site)		$ 300.00	**$ 300.00**
New Subdivision Site (pre-preliminary)		$ 300.00	**$ 300.00**
New Mobile Home Park Site (preliminary)		$ 300.00	**$ 300.00**
New Campground Site (preliminary)		$ 300.00	**$ 300.00**
Note: The evaluation fee shall **NOT** apply toward a sewage permit			
Sewage/Water Evaluations (Private Request, Mortgage, MDARD)	**State Fee**	**Local Fee**	**Total Due**
Existing Sewage Disposal System and Well		$ 335.00	**$ 335.00**
Existing Well ***only***		$ 185.00	**$ 185.00**
Existing Sewage Disposal System ***only***		$ 150.00	**$ 150.00**
Additional visits (each)		$ 110.00	**$ 110.00**
Note: The evaluation fee shall **NOT** apply toward a sewage permit			
Fee includes 1 bacteriological and 1 partial chemical. Additional sample fees must be paid by client			
Septage Trucks/Land Application Site		**Local Fee**	**Total Due**
Annual Septage Truck Inspection (1st truck)		$ 100.00	**$ 100.00**
Annual Septage Truck Inspection (additional trucks billed per truck)		$ 80.00	**$ 80.00**
Land Application Site Inspection (paid by state)		$ 0	**$ 0**
CEMETERY PROGRAM			
Cemetery Evaluations	**State Fee**	**Local Fee**	**Total Due**
New Site Evaluation		$ 300.00	**$ 300.00**
LAND DIVISION PROGRAM			
Land Division Program	**State Fee**	**Local Fee**	**Total Due**
Land Divisions (1 parcel divided into 2 parcels)		$ 300.00	**$ 300.00**
3 or more Land Divisions – See subdivision fee			
SUBDIVISIONS & SITE CONDOS (BACKHOE REQUIRED - NO EXCEPTIONS)			
Subdivisions & Site Condos	**State Fee**	**Local Fee**	**Total Due**
Preliminary Plat Filing Fee		$ 500.00	**$ 500.00**
Each Lot		$ 40.00	**$ 40.00**
Preparation Penalty		$ 125.00	**$ 125.00**
DEPARTMENT OF HEALTH & HUMAN SERVICES INSPECTION PROGRAM			
Children's Camp	**State Fee**	**Local Fee**	**Total Due**
Children's Camp Inspections		$ 275.00	**$ 275.00**
Children's Camp Plan Review		$ 150.00	**$ 150.00**
Family Care Home, AFC Group Home/Congregate Facility-(Partial inspection 1 and/or section 2)		**Local Fee**	**Total Due**
Partial evaluation with private well & sewage disposal* (section 1 & 2)		$ 305.00	**$ 305.00**
Partial evaluation with private well only* (section 1)		$ 195.00	**$ 195.00**
Partial evaluation with sewage disposal system only (section 2)		$ 150.00	**$ 150.00**
Partial evaluation with municipal water & sewer (section 1 & 2)		$ 75.00	**$ 75.00**
Note: Fee includes 1 bacteriological and 1 partial chemical. Additional sample fees must be paid by client			
Note: Evaluations with Type II wells are charged the same as with municipal water inspections			

Group Home (7+) Congregate Facility (Full inspection)	Local Fee	Total Due
Full evaluation with well & sewage disposal* (sections 1-8)	$ 375.00	**$ 375.00**
Full evaluation with well ***only**** (section 1 & 3-8)	$ 260.00	**$ 260.00**
Full evaluation with sewage disposal ***only*** (section 2 & 3-8)	$ 250.00	**$ 250.00**
Full evaluation with municipal water & sewer (section 1, 2 & 3-8)	$ 175.00	**$ 175.00**
* Fee includes 1 bacteriological and 1 partial chemical. Additional sample fees must be paid by client		
Note: Evaluations with Type II wells are charged the same as with municipal water		

FIXED CAMPGROUND INSPECTION PROGRAM		
Fixed Campground Inspection Program	**Local Fee**	**Total Due**
Base inspection up to 25 sites (According to number listed on license)	$ 175.00	**$ 175.00**
Base inspection plus per site fee over 25 sites (According to number listed on license)	$ 1.25	**$ 1.25**
Note: Late fee: $25 day 1 after due date, plus $2 per business day starting day two until paid, late fees capped at 45 business days		

TEMPORARY CAMPGROUND LICENSE FEE			
Temporary Campground License Fee	**State Fee**	**Local Fee**	**Total Due**
1-25 sites	$ 109.00	$ 150.00	**$ 259.00**
26-50 sites	$ 146.00	$ 150.00	**$ 296.00**
51-75 sites	$ 184.00	$ 150.00	**$ 334.00**
76-100 sites	$ 221.00	$ 150.00	**$ 371.00**
101-500 sites	$ 330.00	$ 210.00	**$ 540.00**
501 or more sites	$ 734.00	$ 450.00	**$ 1184.00**
Note: No local fee exemptions for any type of campground license			
Swimming Pools & Spas	**State Fee**	**Local Fee**	**Total Due**
Pool/Spa Inspection (same enclosure/room)		$ 200.00	**$ 200.00**
Note: Late fee: $25 day 1 after due date, plus $2 per business day starting day two until paid, late fees capped at 45 business days			

BODY ART FACILITY PROGRAM			
Body Art Fee	**State Fee**	**Local Fee**	**Total Due**
Annual inspection fee		$ 200.00	**$ 200.00**
Temporary license fee	$ 182.04	$ 200.00	**$ 382.04**
Plan Review Fees		$ 300.00	**$ 300.00**
Body Arts Late Fee $25. Day 1 after due date, plus $2 per business day starting day two until paid, late fees capped at 45 business days			

OTHER ENVIRONMENTAL HEALTH FEES			
Other Environmental Health Fees	**State Fee**	**Local Fee**	**Total Due**
Administrative Site Visit		$ 200.00	**$ 200.00**
Office Conference/Informal Hearing		$ 200.00	**$ 200.00**
Formal Hearing/Appeals Board Hearing Fee		$ 500.00	**$ 500.00**
Radon Test		$ 5.00	**$ 5.00**
Non-Sufficient Funds Fee		$ 35.00	**$ 35.00**
Credit Card Transaction Fee – (Refer to govpay)		Contact DHD2	**Contact DHD2**
Hourly Fee Rate: If a service does not have a category specified in this schedule an hourly fee rate can be applied. Fees are a minimum of one hour and then rounded up to the nearest 1/2 hour		$ 140.00	**$ 140.00**
Application Refund Policy: A full refund of application fees, minus a $25 processing fee may be granted upon written request within 90 days of the application receipt date and no site visit has been conducted where applicable.			