District Health Department No. 2
Board of Health Meeting Minutes
Iosco County Commissioners Board Room
422 Lake St. Tawas, MI 48763
Monday, April 28, 2025
8:30 a.m.

ROLL CALL OF BOARD MEMBERS: Commissioner Jagst (Present), Commissioner Johnston (Present @ 8:32), Commissioner Dutcher (Present), Commissioner Hardy (Present), Commissioner Surbrook (Present), Commissioner Scott (Excused), Commissioner McCauley (Present), Commissioner Handrich (Present)

STAFF PRESENT: Denise Bryan (Health Officer); Devin Askwig (Deputy Health Officer); Connie Shaw (Administrative Director); Tony Spiot (Finance Director); Cori Upper (Environmental Health Director); Heather LeForce (Community Health Director/DON); Deb Laird (Community Health Director); Abigail Jones (Union President)

The meeting was called to order by Board Chair Commissioner Dutcher at 8:30 am.

Approval of Agenda

- **Motion made by Commissioner Hardy and seconded by Commissioner Jagst to approve the agenda.**
  All Ayes/Motion Passed

Open to the Public:

- None

Approval of Minutes

- **Motion made by Commissioner Surbrook and seconded by Commissioner Handrich to accept the minutes from March 24, 2025, Board of Health Meeting.**
  All Ayes/Motion Passed

Approval of Expenditures

- **Motion made by Commissioner Surbrook and seconded by Commissioner McCauley to approve the expenditures of $291,956.94**
  Roll Call: Jagst: Yes, Dutcher: Yes, Surbrook: Yes, Johnston: Yes, Handrich: Yes, McCauley: Yes, Hardy: Yes/**Motion Passed**

Approval of Accounts Payables

- **Motion made by Commissioner Handrich and seconded by Commissioner Surbrook to approve the accounts payable of $157,452.61.**
  Roll Call: Jagst: Yes, Dutcher: Yes, Surbrook: Yes, Johnston: Yes, Handrich: Yes, McCauley: Yes, Hardy: Yes/**Motion Passed**

Old Business:

- **Motion made by Commissioner Surbrook and seconded by Commissioner Jagst to receive and file the 2023/2024 single audit reports as presented by Stephenson & Co. P.C. at the March 24, 2025, Board of Health Meeting.**
  Roll Call: Jagst: Yes, Dutcher: Yes, Surbrook: Yes, Johnston: Yes, Handrich: Yes, McCauley: Yes, Hardy: Yes/**Motion Passed**

New Business

Investment of $200,000 in a Certificate of Deposit (CD) for three months at Huntington Bank, with a return rate of 3.55% APY.

- **Motion made by Commissioner Surbrook and seconded by Commissioner Hardy to approve the investment of $200,000 in a Certificate of Deposit (CD) at Huntington Bank, with a rate of return of 3.55% APY (Annual Percentage Yield).**
  Roll Call: Jagst: Yes, Dutcher: Yes, Surbrook: Yes, Johnston: Yes, Handrich: Yes, McCauley: Yes, Hardy: Yes/**Motion Passed**

Equipment Upgrades and Vendor Change for Internet Service Management

- **Motion made by Commissioner Hardy and seconded by Commissioner Surbrook to approve equipment upgrades and a vendor change from Charter Spectrum to Peninsula Fiber Network, LLC (PFN) managed by 1010 Technology, the current IT vendor for DHD2.**
  Roll Call: Jagst: Yes, Dutcher: Yes, Surbrook: Yes, Johnston: Yes, Handrich: Yes, McCauley: Yes, Hardy: Yes/**Motion Passed**

Correspondence

- None

Commissioner's Comments:

- Commissioner Jagst said he attended the Water Supply Advisory Committee and asked the Environmental Health Director if DHD2 is an example at the State. The Environmental Health Director said yes, we have a good working relationship with the drillers in our district and work well with them and the State.
- Commissioner Johnston said that he appreciates the Finance Director's ground up budget plan for the upcoming budget. Commissioner Johnston also said that Alcona County had recently switched to PFN internet.

Open to the Public:

- None

Adjourned

- **Motion made by Commissioner Handrich and seconded by Commissioner McCauley to adjourn at 9:22am.**
  All Ayes/**Motion Passed**

Terry Dutcher, Board Chair

Denise M. Bryan, MPA, Administrative Health Officer

Connie Shaw, Recording Secretary