District Health Department No. 2
Board of Health Meeting Minutes
Hale Eagle Pointe Plaza
415 E. Main Hale, Michigan 48739
Monday, February 23, 2026
8:30 a.m.

ROLL CALL OF BOARD MEMBERS: Commissioner Jagst (Present), Commissioner Johnston (Excused), Commissioner Dutcher (Present), Commissioner Hardy (Present), Commissioner Surbrook (Present), Commissioner Scott (Present), Commissioner McCauley (Present), Commissioner Handrich (Present)

STAFF PRESENT: Denise Bryan (Health Officer); Devin Askwig (Deputy Health Officer); Connie Shaw (Administrative Director); Tony Spiot (Finance Director); Cori Upper (Environmental Health Director); Scott Vaughn (Union Vice President)

The meeting was called to order by Board Chair Commissioner Dutcher at 8:32 am.

Approval of Agenda

- **Motion made by Commissioner Hardy and seconded by Commissioner Surbrook to approve the agenda .**
  All Ayes/Motion Passed

Open to the Public:

- None

Approval of Minutes

- **Motion made by Commissioner Surbrook and seconded by Commissioner Handrich to accept the minutes from January 26, 2026, Board of Health Meeting.**
  All Ayes/Motion Passed

- **Receive and File the Bank Reconciliation as of January 31, 2026, as presented.**
  Roll Call: Jagst: Yes, Hardy: Yes, Scott: Yes, Surbrook: Yes, McCauley: Yes, Handrich: Yes, Dutcher: Yes/**Motion Passed**

Approval of Expenditures

- **Motion made by Commissioner Hardy and seconded by Commissioner Handrich to approve the January 2026 expenditures.**
  Roll Call: McCauley: Yes, Handrich: Yes, Scott: Yes, Surbrook: Yes, Hardy: Yes, Jagst: Yes, Dutcher: Yes/**Motion Passed**

Approval of Accounts Payables

- **Motion made by Commissioner McCauley and seconded by Commissioner Surbrook to approve the accounts payable of $156,508.83 which includes $55,898.56 in Homeland Security fiduciary funds.**
  Roll Call: Scott: Yes, Surbrook: Yes, McCauley: Yes, Handrich: Yes, Jagst: Yes, Hardy: Yes, Dutcher: Yes/**Motion Passed**

Old Business:

- None

New Business

Revised Investment Policy

- **Motion made by Commissioner Scott and seconded by Commissioner Surbrook to approve revised investment policy.**
  Roll Call: Hardy: Yes, Scott: Yes, Surbrook: Yes, Handrich: Yes, McCauley: Yes, Jagst: Yes, Dutcher: Yes/**Motion Passed**

MiClass Application

- **Motion made by Commissioner Scott and seconded by Commissioner Hardy to pursue application to Mi-Class as an alternative investment option.**
  Roll Call: Scott: Yes, Hardy: Yes, Jagst: Yes, McCauley: Yes, Handrich: Yes, Surbrook: Yes, Dutcher: Yes/**Motion Passed**

Nurse Practitioner Agreement

- **Motion made by Commissioner McCauley and seconded by Commissioner Handrich to execute the attorney reviewed part-time nurse practitioner agreement.**
  Roll Call: McCauley: Yes, Handrich: Yes, Scott: Yes, Surbrook: Yes, Hardy: Yes, Jagst: Yes, Dutcher: Yes/**Motion Passed**

Create New Grant Funded Full-Time AFSCME Nurse Coordinator Position

- **Motion made by Commissioner Surbrook and seconded by Commissioner McCauley to approve the creation of a new grant funded full time AFSCME nurse program coordinator position.**
  Roll Call: Surbrook: Yes, Handrich: Yes, McCauley: Yes, Scott: Yes, Hardy: Yes, Jagst: Yes, Dutcher: Yes/**Motion Passed**

Annual Policy/Procedure Review and Approval.

- **Motion made by Commissioner Hardy and seconded by Commissioner Surbrook to approve the policies and procedures as presented with one amendment to the Business Driving and Utilization of Personal or Business Owned Vehicle, replacing "may not" with "shall not" when referencing driving business owned vehicles for personal errands.**
  Roll Call: Surbrook: Yes, Handrich: Yes, McCauley: Yes, Scott: Yes, Hardy: Yes, Jagst: Yes, Dutcher: Yes /**Motion Passed**

Correspondence

- Maximum Contaminant Levels (MCL) for Per-and Polyfluoroalkyl Substances (PFAS), other Contaminants of Concern and the 1996 United States Environmental Protection Agency Drinking Water Standards (1996 EPA Standard) Referenced within the Part 4 Administrative Rules for Subdivisions, Condominiums, and Less than One Acre Land Divisions
- MDHHS and MDARD urge Residents to Use Caution When Buying and Using Pesticides: Recent Poisonings Due to Pesticides Containing Dichlorvos Prompt Warning
- Shallow Groundwater Investigation Results for Areas Adjacent to Jones Ditch on Cedar Lake Conducted on November 24, 2025

Commissioner's Comments:

- Commissioner Scott inquired about the use of Zoom for public meetings as a cost saving measure.
- Commissioner Dutcher acknowledged the shallow groundwater investigation results for areas adjacent to Jones Ditch on Cedar Lake conducted on November 24, 2025, and reported many Cedar Lake residents are paying attention to this report.

Open to the Public:

- None

Adjourned

- **Motion made by Commissioner Handrich and seconded by Commissioner McCauley to adjourn at 10:10am.** All Ayes**/Motion Passed**

Terry Dutcher, Board Chair

Denise M. Bryan, MPA, Administrative Health Officer

Connie Shaw, Recording Secretary