District Health Department No. 2
Board of Health Meeting Minutes
Oscoda County Board of Commissioners Board Room
311 S. Morenci Ave. Mio, MI 48647
Monday, October 27, 2025
8:30 a.m.

ROLL CALL OF BOARD MEMBERS: Commissioner Jagst (Present), Commissioner Johnston (Present), Commissioner Dutcher (Present), Commissioner Hardy (Present), Commissioner Surbrook (Excused), Commissioner Scott (Present), Commissioner McCauley (Present), Commissioner Handrich (Present)

STAFF PRESENT: Denise Bryan (Health Officer); Devin Askwig (Deputy Health Officer); Connie Shaw (Administrative Director); Anthony Spiot (Finance Director); Cori Upper (Environmental Health Director); Heather LeForce (Community Health Director/DON); Deb Laird (Community Health Director); Abigail Jones (Union President)

The meeting was called to order by Board Chair Commissioner Dutcher at 8:32 am.

Approval of Agenda

- **Motion made by Commissioner Scott and seconded by Commissioner Handrich to approve the agenda.**
  All Ayes/Motion Passed

Open to the Public:

- None

Approval of Minutes

- **Motion was made by Commissioner Scott and seconded by Commissioner McCauley to accept the minutes from August 25, 2025, Board of Health Meeting with one amendment noted.**
  All Ayes/Motion Passed

Approval of Expenditures

- **Motion made by Commissioner Hardy and seconded by Commissioner Jagst to approve the expenditures of $247,318.00.**
  Roll Call: Jagst: Yes, Dutcher: Yes, Johnston: Yes, Hardy: Yes, Scott: Yes, Handrich: Yes, McCauley: Yes/**Motion Passed**

Approval of Accounts Payables

Motion made by Commissioner Johnston and seconded by Commissioner Handrich to approve the accounts payable of $382,181.39 (which includes $173,064.58 in Homeland Security Grant Fiduciary Funds).
Roll Call: Dutcher: Yes, Jagst: Yes, Scott: Yes, Hardy: Yes, Johnston: Yes, McCauley: Yes, Handrich: Yes/**Motion Passed**

Old Business:

- **Motion made by Commissioner McCauley and seconded by Commissioner Jagst to enter closed session at 9:36 to review minutes from September 22, 2025, closed session, pursuant to Section 8(1)(h) of the Open Meetings Act to consider material exempt from disclosure by State Statue, and Health Officer Evaluation and Salary.**
  Roll Call: Hardy: Yes, Handrich: Yes, McCauley: Yes, Jagst: Yes, Scott: Yes, Dutcher: Yes, Johnston: Yes/**Motion Passed**

- **Motion made by Commissioner Hardy and seconded by Commissioner Johnston to exit closed session at 9:42**
  Roll Call: Jagst: Yes, McCauley: Yes, Johnston: Yes, Scott: Yes, Hardy: Yes, Handrich: Yes, Dutcher: Yes/**Motion Passed**

- **Motion made by Commissioner Scott and seconded by Commissioner McCauley to accept the minutes as presented from September 22, 2025, closed session,**
  Roll Call: Handrich: Yes, Dutcher: Yes, Johnston: Abstain, McCauley: Yes, Scott: Yes, Jagst: Yes, Hardy: Yes/**Motion Passed**

New Business

MESSA Insurance Renewal

- **Motion made by Commissioner Hardy and seconded by Commissioner Jagst to approve the renewal of MESSA medical insurance benefits for the 2026 enrollment period. Staff will have two (2) options to choose from Choices with tier 5 RX and ABC 2 with tier 5 RX.**
  Roll Call: Hardy: Yes, Dutcher: Yes, McCauley: Yes, Jagst: Yes, Scott: Yes, Handrich: Yes, Johnston: Yes/**Motion Passed**

Renew four (4) Certificate of Deposit (CD) for a three (3) month term with 3.25% annual percentage rate (APR)

- **Motion made by Commissioner Scott and seconded by Commissioner Handrich to approve the renewal of four (4) Certificate of Deposit (CD) for a three (3) month term at 3.25% Annual Percentage Rate (APR).**
  Roll Call: Jagst: Yes, Hardy: Yes, Handrich: Yes, Dutcher: Yes, Scott: Yes, Johnston: Yes, McCauley: Yes/**Motion Passed**

Revised Org Chart FY 2026

- **Motion made by Commissioner Scott and seconded by Commissioner McCauley to approve the revised FY 2026 organization chart as presented.**
  Roll Call: McCauley: Yes, Handrich: Yes, Johnston: Yes, Scott: Yes, Hardy: Yes, Dutcher: Yes, Jagst: Yes/**Motion Passed**

Correspondence

- EGLE Water Resources Division – Lake Ogemaw Summer Resort Association West Branch 13-65-0018-P.

Commissioner's Comments:

- Commissioner Dutcher shared that the recycling program in Iosco County is ramping up and that 60% of the dumpsters have been delivered and a ribbon cutting ceremony should be happening soon.

Open to the Public:

- **Jeanette Breaugh shared she recently retired from DHD2 and that she received a letter that she owed $526 to be paid within 30 days for a MERS error that occurred between 2012 and 2019. She stated that people plan for retirement based off an expectation of contributions and that changes to that amount especially when they go back 13 years is hard on retirees. Multiple people have been affected by this, and she asks that the Board investigate this further as it doesn't seem fair.**

Adjourned

- **Motion made by Commissioner Scott and seconded by Commissioner Handrich to adjourn at 9:52 am.**
  All Ayes/**Motion Passed**

Terry Dutcher, Board Chair

Denise M. Bryan, MPA, Administrative Health Officer

Connie Shaw, Recording Secretary