DISTRICT HEALTH DEPARTMENT NO. 2
Snow Removal Bid

SERVICE LOCATION: District Health Department No. 2
117 E. Main St.
Harrisville, MI 48740

SERVICE: The Contractor shall furnish all labor, equipment, materials, and personnel necessary to provide snow and ice removal services at the District Health Department No. 2 facility. Services shall include plowing and salting of all designated parking areas and driveways and removal of snow from all sidewalks, including the city sidewalks located in front of the building.

Snow removal and salting services shall be performed whenever snow accumulation reaches two (2) inches at the facility or whenever requested by District Health Department No. 2. The Contractor shall respond promptly to requests for additional snow or ice removal services as conditions warrant.

When removing snow from sidewalks, the Contractor shall place snow in designated areas and shall not pile, push, or otherwise deposit snow against the building, exterior walls, doors, entrances, or other building structures. The Contractor shall take reasonable measures to prevent damage to the building, landscaping, pavement, curbs, and other property while performing snow removal services.

SERVICE PROVIDER'S NAME, ADDRESS, PHONE:

_____

_____

_____

COST TO PROVIDE SERVICE:

Plow parking lot and driveway	$_____ per time
Shovel sidewalks	$_____ per time
Salt parking lot	$_____ per time
Removal of snow by hauling it away	$_____ per time

SERVICE PROVIDER PLEASE ATTACH:

- ☐ A copy of liability insurance
- ☐ Proof of Workers' Compensation insurance

BID DEADLINE: **1:00 PM** on **October 23, 2026.**

2026-2027 Snow Removal Agreement
for
District Health Department No. 2

This agreement made and entered into this ___ day of October 2026, by and between District Health Department No. 2, hereinafter referred to as the "Agency", whose address is 630 Progress, West Branch, MI 48661, and _____, whose address is _____, hereinafter referred to as the "Contractor".

The Agency's business hours are Monday through Friday, 8:00 AM to 4:00 PM. The office is closed as follows for holidays:

Thanksgiving	November 26 & 27, 2026
CHRISTMAS	DECEMBER 24 & 25, 2026
NEW YEAR'S	DECEMBER 31, 2026 & JANUARY 1, 2026
MARTIN LUTHER KING DAY	JANUARY 18, 2027
PRESIDENT'S DAY	FEBRUARY 15, 2027
GOOD FRIDAY	MARCH 26, 2027

Contractor Responsibilities

1. The Contractor will plow, at such time as there is a two-inch accumulation on the site, or at the request of the Agency.
2. The Contractor agrees that if service is not provided prior to 7:30 AM, Monday through Friday, then the fees paid by the Agency will be reduced by $_____ per charge.
3. The Contractor agrees to provide the appropriate equipment and staff to plow and remove snow from the parking areas and driveway at a cost of $_____ per time.
4. The Contractor agrees to shovel and salt sidewalks, including the city sidewalks in front of the building at a cost of $_____ per time.
5. The Contractor agrees to provide salting to the parking lot area for a fee of $_____ per time.
6. The Contractor may be requested to remove snow by hauling it away at a cost of $_____ per hour.
7. The Contractor will provide a copy of Liability Insurance to the Agency.
8. The Contractor shall be covered by Workers' Compensation.
9. The Contractor shall repair/replace property damaged during the course of plowing.

Agency Responsibilities

The Agency agrees that if the Contractor performs in accordance with the agreement, payment shall be made in a timely manner.

Term of Agreement

This agreement shall be for a term commencing on the date hereof and shall continue until April 30, 2027, unless sooner terminated by either party not performing as set forth.

District Health Department No. 2:

_____ _____
District Health Department No. 2 Date

CONTRACTOR:

_____ _____
Contractor Date